




PTAR TRAINING



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Log Into PTAR



New York State Department of Health Public Transportation Automated Reimbursement System

Username: Password:


[Forgot Password?](#)

I have read and agree to the conditions below

Please Note: (i) Users are accessing a New York State government information system; (ii) System usage may be monitored, recorded, and subject to audit; (iii) Unauthorized use of the system is prohibited and subject to criminal and civil penalties; and (iv) Use of the system indicates consent to monitoring and recording.

(v) Prevent unauthorized access and safeguard the confidentiality of person/consumer data in compliance with State and Federal law, including the Health Insurance Portability and Accountability Act (HIPAA), the New York State Personal Privacy Protection Law, and the data breach provisions of the New York State Technology Law.

(vi) The system application, associated network architecture, shared services and systems shall, at a minimum, be compliant with New York State Office of Cyber Security Policy P03-002, New York State Information Security Policy (<http://www.dhss.ny.gov/laws-policies/>); New York State Identity Trust Model <http://www.cio.ny.gov/policy/NYS-p10-006.pdf>; National Institute of Standards and Technology SP 800-63 Electronic Authentication Guidance and HIPAA privacy and securities rules and regulations.

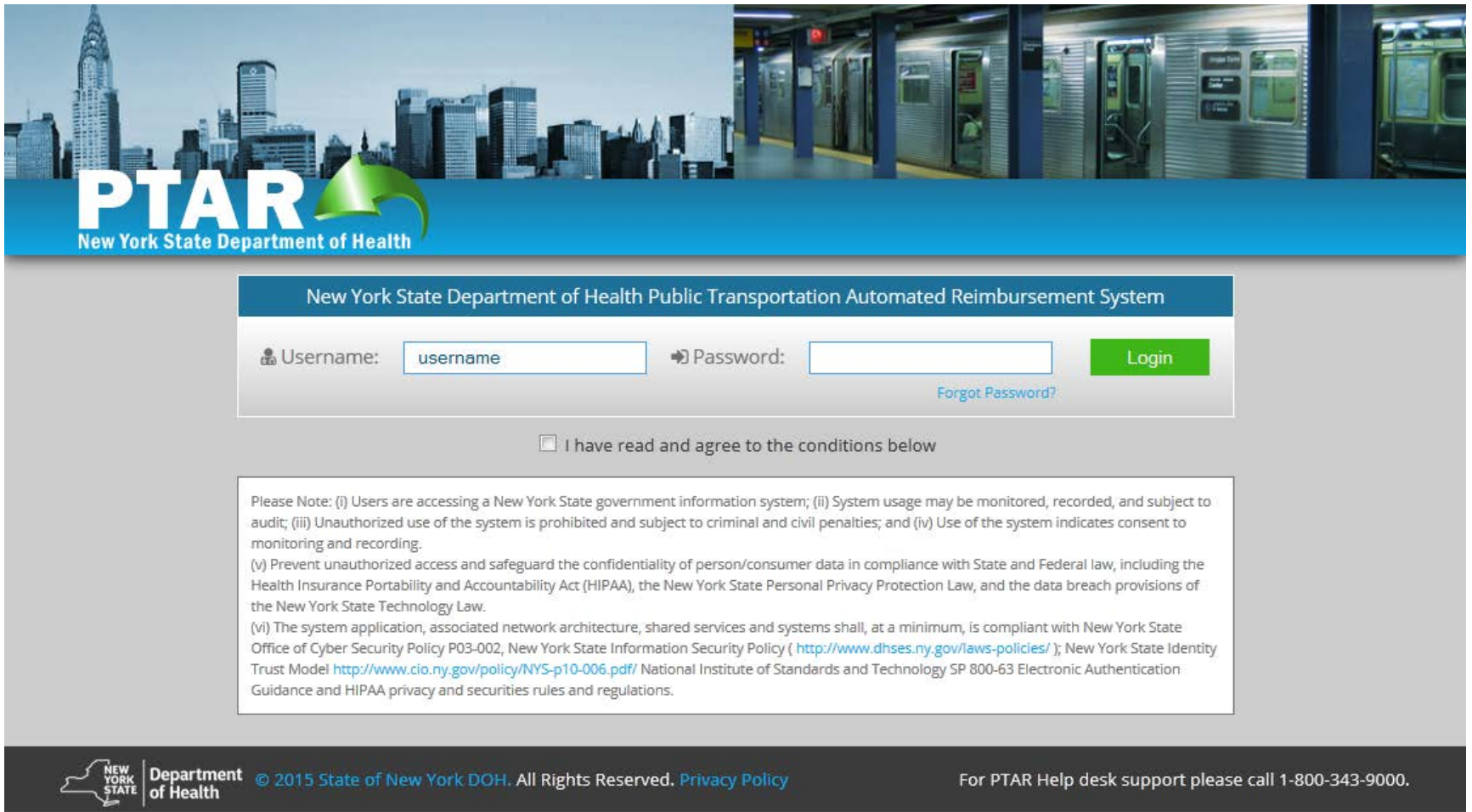



Department of Health

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For PTAR Help desk support please call 1-800-343-9000.

Enter Username




New York State Department of Health Public Transportation Automated Reimbursement System

Username: Password:

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Enter Password




New York State Department of Health Public Transportation Automated Reimbursement System

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For PTAR Help desk support please call 1-800-343-9000.

Agree To Usage Conditions

PTAR
New York State Department of Health

New York State Department of Health Public Transportation Automated Reimbursement System

Username: Password: [Forgot Password?](#)

I have read and agree to the conditions below

Please Note: (i) Users are accessing a New York State government information system; (ii) System usage may be monitored, recorded, and subject to audit; (iii) Unauthorized use of the system is prohibited and subject to criminal and civil penalties; and (iv) Use of the system indicates consent to monitoring and recording.

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MY DASHBOARD




The navigation bar is a horizontal blue bar. On the left, it features the PTAR logo with a green leaf icon and the text "New York State Department of Health". To the right of the logo are three menu items: "Home" with a house icon, "Reimbursements" with a downward arrow, and "Services" with a downward arrow. A mouse cursor is positioned over the "Home" link.

Dashboard

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

My Dashboard



Provider: **Location:**

 Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.


Submitted Spreadsheet Files with Outstanding Errors	Draft Transactions
No records found.	No records found.

Enter Client Name First Character

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

 My Dashboard 



Provider: Location:

 Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.


Submitted Spreadsheet Files with Outstanding Errors	Draft Transactions
No records found.	No records found.

Enter Client Name Second Character

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

 My Dashboard 



Provider: Location:

 Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.


Submitted Spreadsheet Files with Outstanding Errors	Draft Transactions
No records found.	No records found.

Enter Client Name Third Displays Matches

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

 My Dashboard 

Provider: DUE SOUTH MEDICAL Location: DUE SOUTH MEDICAL 1

 NOE

Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.

GO NOEN PATIENS - [ZZ12345A]



GO NOEL PATIENS - [ZZ12366A]

Submitted No records found.


Draft Transactions No records found.

Select Client

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

 My Dashboard 

Provider: Location:

 Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.

- NOEN PATIENS - [AA12345Z]
- NOEL PATIENS - [AA12346Z]

Submitted NOEL PATIENS - [AA12346Z]

No records found.

Draft Transactions

No records found.

Client Details

NOEL PATIENS (ZZ12366A) - Client Details



Client: NOEL PATIENS (ZZ12366A)
Address: 2112 MMTP WAY
YAWTOWN , NY 12345
Gender: Male
Date of Birth: 05/17/1970
Suspend Payment: NO

Pending / Held Transactions

[Release All](#)

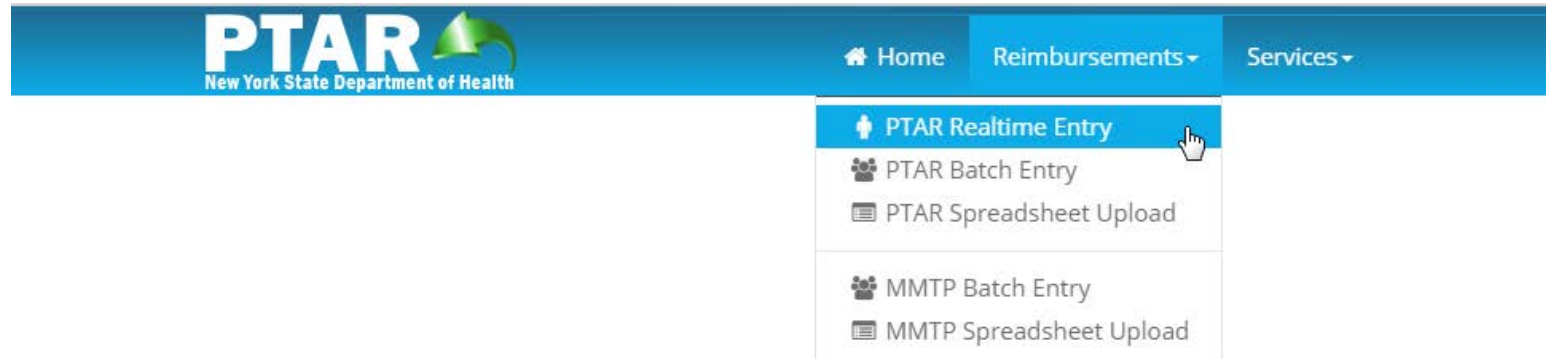
Date	Amount	Status	FCN
02/12/2015	\$ 5.50	Held	201411042010001
02/02/2015	\$ 5.50	Pending	201411042010002

Payment History



No records found.

RA	Date	Payment #	Payment Status	Amount	Payment Action	Adr. Type	Notes
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PTAR REALTIME ENTRY



Start with Submitted Transactions Shown

 **PTAR Realtime Entry** 



Enter a single transaction for processing

Client ID:

Submission History

1. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFRBISHER
2. Transaction for [ALAISAN, AIMO \(ZZ12346A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:25PM by BFRBISHER
3. Transaction for [ENGAZIWA, ISIGULI \(ZZ12345A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:23PM by BFRASER
4. Transaction for [HASTA, BILINMEYEN \(ZZ12348A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:20PM by BFRBISHER
5. Transaction for [PASIENT, UKJENT \(ZZ12349A\)](#) on 03/12/2015 was submitted on 03/18/2015 at 2:35PM by BFRBISHER
6. Transaction for [ALAISAN, AIMO \(ZZ12346A\)](#) on 03/16/2015 was submitted on 03/18/2015 at 11:22AM by RVECCHIO

Enter Client ID

 **PTAR Realtime Entry** 

Enter a single transaction for processing

Client ID:

Submission History

1. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BPROBISHER
2. Transaction for [ALAISAN, AIMO \(ZZ12346A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:25PM by BPROBISHER
3. Transaction for [ENGAZIWA, ISIGULI \(ZZ12345A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:23PM by BFRASER
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6. Transaction for [ALAISAN, AIMO \(ZZ12346A\)](#) on 03/16/2015 was submitted on 03/18/2015 at 11:22AM by RVECCHIO

Click Go

PTAR Realtime Entry ?



Enter a single transaction for processing

Client ID:

Submission History

1. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER
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6. Transaction for [ALAISAN, AIMO \(ZZ12346A\)](#) on 03/16/2015 was submitted on 03/18/2015 at 11:22AM by RVECCHIO

Transaction Added for Client ZZ12355A

 **PTAR Realtime Entry** 

Enter a single transaction for processing

Client ID:

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BPROBISHER
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6. Transaction for [PASIENT, UKJENT \(ZZ12349A\)](#) on 03/12/2015 was submitted on 03/18/2015 at 2:35PM by BPROBISHER


PTAR BATCH ENTRY

The image shows a screenshot of the PTAR (Professional Temporary Agency Reporting) website interface. At the top left is the PTAR logo with the text "New York State Department of Health". To the right of the logo are three main navigation tabs: "Home", "Reimbursements", and "Services". The "Reimbursements" tab is selected and has a dropdown menu open. The dropdown menu contains five items: "PTAR Realtime Entry", "PTAR Batch Entry" (which is highlighted in blue and has a mouse cursor pointing to it), "PTAR Spreadsheet Upload", "MMTP Batch Entry", and "MMTP Spreadsheet Upload".

Start with Today's Date

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:


Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Enter Client ID

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:


Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Change Date of Service

PTAR Batch Entry ?

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:


Submission History

- 1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- 2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Change Date of Service

PTAR Batch Entry ?

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

Submission History

- 1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- 2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Calendar Shows Current Date

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:**

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

Calendar for March 2015:

Mon	Tue	Wed	Thu	Fri	Sat	Sun
23	24	25	26	27	28	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	01	02	03	04	05

Submission History

- Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Change to January 8, 2015 Navigate Back

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: ZZ12355A **Date of Service:** 03/21/2015

Client Payment Mode: Transit Card **Round Trip:**

Transport Program: N/A **Escort Payment Mode:**

Location: DUE SOUTH MEDICAL 1

March 2015						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
23	24	25	26	27	28	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	01	02	03	04	05

Submission History


- Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER


Go Through February


PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: ZZ12355A **Date of Service:** 03/21/2015

Client Payment Mode: Transit Card **Round Trip:** 

Transport Program: N/A **Escort Payment Mode:** 

Location: DUE SOUTH MEDICAL 1 

February 2015

Mon	Tue	Wed	Thu	Fri	Sat	Sun
26	27	28	29	30	31	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	01
02	03	04	05	06	07	08

Submission History

- Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Stop at January

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: ZZ12355A **Date of Service:** 03/21/2015

Client Payment Mode: Transit Card **Round Trip:**

Transport Program: N/A **Escort Payment Mode:**

Location: DUE SOUTH MEDICAL 1

Calendar: January 2015

Mon	Tue	Wed	Thu	Fri	Sat	Sun
29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	01
02	03	04	05	06	07	08

Submission History

- Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BPROBISHER

Select January 8

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: ZZ12355A **Date of Service:** 03/21/2015

Client Payment Mode: Transit Card **Round Trip:**

Transport Program: N/A **Escort Payment Mode:**

Location: DUE SOUTH MEDICAL 1

January 2015						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	01
02	03	04	05	06	07	08

Submission History

- Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BPROBISHER

Date Of Service Changed

PTAR Batch Entry ?

Enter PTAR transactions for offline processing

Client ID:	<input type="text" value="ZZ12355A"/>	Date of Service:	<input type="text" value="01/08/2015"/>
Client Payment Mode:	<input type="text" value="Transit Card"/>	Round Trip:	<input type="text" value="Yes"/>
Transport Program:	<input type="text" value="N/A"/>	Escort Payment Mode:	<input type="text" value="N/A"/>
Location:	<input type="text" value="DUE SOUTH MEDICAL 1"/>		


Submission History

1. Transaction for PATIENS, IGNOTA (ZZ12355A) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for ANHYSBYS, CLAF (ZZ12347A) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Select Client Payment Mode

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Default is Transit Card

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID:

Date of Service:

Client Payment Mode:

Transport Program:

Round Trip:

Escort Payment Mode:

Location:


Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Keep Default

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:


Submission History


1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Select Round-Trip

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:** 

Transport Program: **Escort Payment Mode:**

Location:

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Default is Yes

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: ZZ12355A **Date of Service:** 01/08/2015

Client Payment Mode: Transit Card **Round Trip:** Yes

Transport Program: N/A **Escort Payment Mode:** No

Location: DUE SOUTH MEDICAL 1

Save **Cancel**

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Change to No

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: ZZ12355A **Date of Service:** 01/08/2015

Client Payment Mode: Transit Card **Round Trip:** No

Transport Program: N/A **Escort Payment Mode:** No

Location: DUE SOUTH MEDICAL 1

Save **Cancel**

Submission History

- Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Round-Trip Changed to No

PTAR Batch Entry ?

Enter PTAR transactions for offline processing

Client ID:	<input type="text" value="ZZ12355A"/>	Date of Service:	<input type="text" value="01/08/2015"/>
Client Payment Mode:	<input type="text" value="Transit Card"/>	Round Trip:	<input type="text" value="No"/>
Transport Program:	<input type="text" value="N/A"/>	Escort Payment Mode:	<input type="text" value="N/A"/>
Location:	<input type="text" value="DUE SOUTH MEDICAL 1"/>		


Submission History

- 1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- 2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Select Transport Program

PTAR Batch Entry ?

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

Submission History

- 1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- 2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Default is N/A (None)

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:**

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:


Submission History

- 1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- 2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Keep Default

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Select Escort Payment Mode Default is N/A (No Escort)

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:**

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Select Transit Card (Indicates There Was Escort)

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: ZZ12355A **Date of Service:** 01/08/2015

Client Payment Mode: Transit Card **Round Trip:** No

Transport Program: N/A **Escort Payment Mode:** Transit Card

Location: DUE SOUTH MEDICAL 1

Save Cancel

Submission History

- Transaction for PATIENS, IGNOTA (ZZ12355A) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- Transaction for ANHYSBYS, CLAF (ZZ12347A) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Escort Payment Mode is Transit Card

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:**

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:


Submission History

- 1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- 2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Select Location


PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location: 

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Navigate Through List

PTAR Batch Entry ?

Enter PTAR transactions for offline processing

Client ID: **Date of Service:**

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

- DUE SOUTH MEDICAL 1
- DUE SOUTH MEDICAL 1**
- DUE SOUTH MEDICAL 2
- DUE SOUTH MEDICAL 3


Submission History

- 1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
- 2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Navigate Through List

PTAR Batch Entry ?

Enter PTAR transactions for offline processing

Client ID: **Date of Service:** 

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Select Due South Medical 3

PTAR Batch Entry ?

Enter PTAR transactions for offline processing

Client ID:	<input type="text" value="ZZ12355A"/>	Date of Service:	<input type="text" value="01/08/2015"/>
Client Payment Mode:	<input type="text" value="Transit Card"/> ▼	Round Trip:	<input type="text" value="No"/> ▼
Transport Program:	<input type="text" value="N/A"/> ▼	Escort Payment Mode:	<input type="text" value="Transit Card"/> ▼
Location:	<input type="text" value="DUE SOUTH MEDICAL 1"/> ▼ DUE SOUTH MEDICAL 1 DUE SOUTH MEDICAL 2 DUE SOUTH MEDICAL 3		

Submission History

1. Transaction for PATIENS, IGNOTA (ZZ12355A) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for ANHYSBYS, CLAF (ZZ12347A) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Location Set as Due South Medical 3

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:**

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Click Save to Submit

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:**

Client Payment Mode: **Round Trip:**

Transport Program: **Escort Payment Mode:**

Location:

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER
2. Transaction for [ANHYSBYS, CLAF \(ZZ12347A\)](#) on 03/18/2015 was submitted on 03/18/2015 at 3:36PM by BFROBISHER

Transaction Submitted for January 8, 2015

PTAR Batch Entry

Enter PTAR transactions for offline processing

Client ID: **Date of Service:**

Client Payment Mode: **Round Trip:**

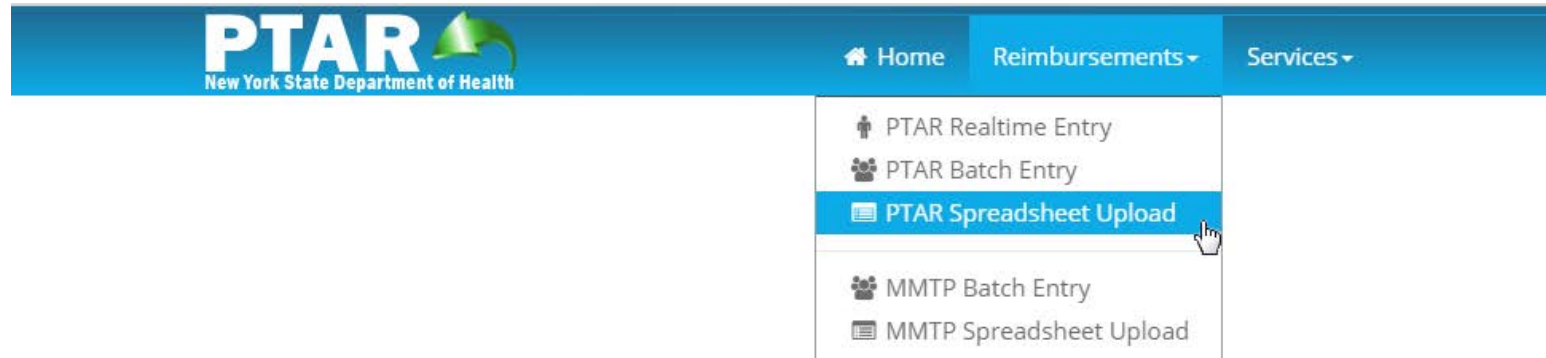
Transport Program: **Escort Payment Mode:**

Location:

Submission History

1. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 01/08/2015 was submitted on 03/21/2015 at 11:02AM by BPROBISHER
2. Transaction for [PATIENS, IGNOTA \(ZZ12355A\)](#) on 03/19/2015 was submitted on 03/19/2015 at 7:41AM by BFRASER

PTAR SPREADSHEET UPLOAD



The image shows a screenshot of the PTAR (Professional Temporary Agency Reporting) website interface. At the top left is the PTAR logo with the text "New York State Department of Health". To the right of the logo are three main navigation tabs: "Home", "Reimbursements", and "Services". The "Reimbursements" tab is currently selected and has a dropdown menu open. This menu contains five items: "PTAR Realtime Entry", "PTAR Batch Entry", "PTAR Spreadsheet Upload" (which is highlighted with a blue background and a mouse cursor), "MMTP Batch Entry", and "MMTP Spreadsheet Upload".

Upload Transactions In A Spreadsheet

PTAR Spreadsheet Upload

Upload PTAR transactions for offline processing

Location: DUE SOUTH 3

File: [Browse...](#) Browse to select a file [Upload](#)

Templates: PTAR_Batch_Template_MTA.xls

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM	
2. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM	
3. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM	GET ERRORS
4. 5 of 6 transactions failed initial validations. Submitted by TESTID1 on 03/12/2015 at 1:35PM	GET ERRORS

Use The Supplied Template

PTAR Spreadsheet Upload ?

Upload PTAR transactions for offline processing

Location: DUE SOUTH 3

File: Browse... Browse to select a file Upload

Templates: PTAR_Batch_Template_MTA.xls

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM	
2. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM	
3. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM	GET ERRORS
4. 5 of 6 transactions failed initial validations. Submitted by TESTID1 on 03/12/2015 at 1:35PM	GET ERRORS

Template Downloaded

PTAR Spreadsheet Upload

Upload PTAR transactions for offline processing

Location: DUE SOUTH 3

File: Browse... Browse to select a file Upload

Templates: PTAR_Batch_Template_MTA.xls

Submission History

- 1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
- 2. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM
- 3. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM GET ERRORS

PTAR_Batch_Templat....xls

Show all downloads...

Open Template in Excel

PTAR Spreadsheet Upload

Upload PTAR transactions for offline processing

Location: DUE SOUTH 3

File: Browse... Browse to select a file Upload

Templates: PTAR_Batch_Template_MTA.xls

Submission History

- 1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
- 2. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM
- 3. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM GET ERRORS

PTAR_Batch_Templat....xls Show all downloads...

Edit Template

K28							fx
	A	B	C	D	E	F	G
1	Client ID (Medicaid CIN)	Date of Service (MM/DD/YYYY)	Roundtrip: Y = Yes N = No	Client Payment Mode: T = Transit Card C = Cash	Escort Payment Mode: T = Transit Card C = Cash N = N/A	Transport Program: A = Access A Ride N = N/A	
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							

Add Entries to Template

Save After Adding

	A	B	C	D	E	F	G
1	Client ID (Medicaid CIN)	Date of Service (MM/DD/YYYY)	Roundtrip: Y = Yes N = No	Client Payment Mode: T = Transit Card C = Cash	Escort Payment Mode: T = Transit Card C = Cash N = N/A	Transport Program: A = Access A Ride N = N/A	
2	ZZ12345A	01/18/2015	Y	T	N	A	
3	ZZ12366A	03/19/2015	N	T	T	N	
4	ZZ12346A	12/27/2014	Y	C	C	N	
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							

Browse to Saved Template

PTAR Spreadsheet Upload

Upload PTAR transactions for offline processing

Location: DUE SOUTH 3

File: [Browse...](#) Browse to select a file [Upload](#)

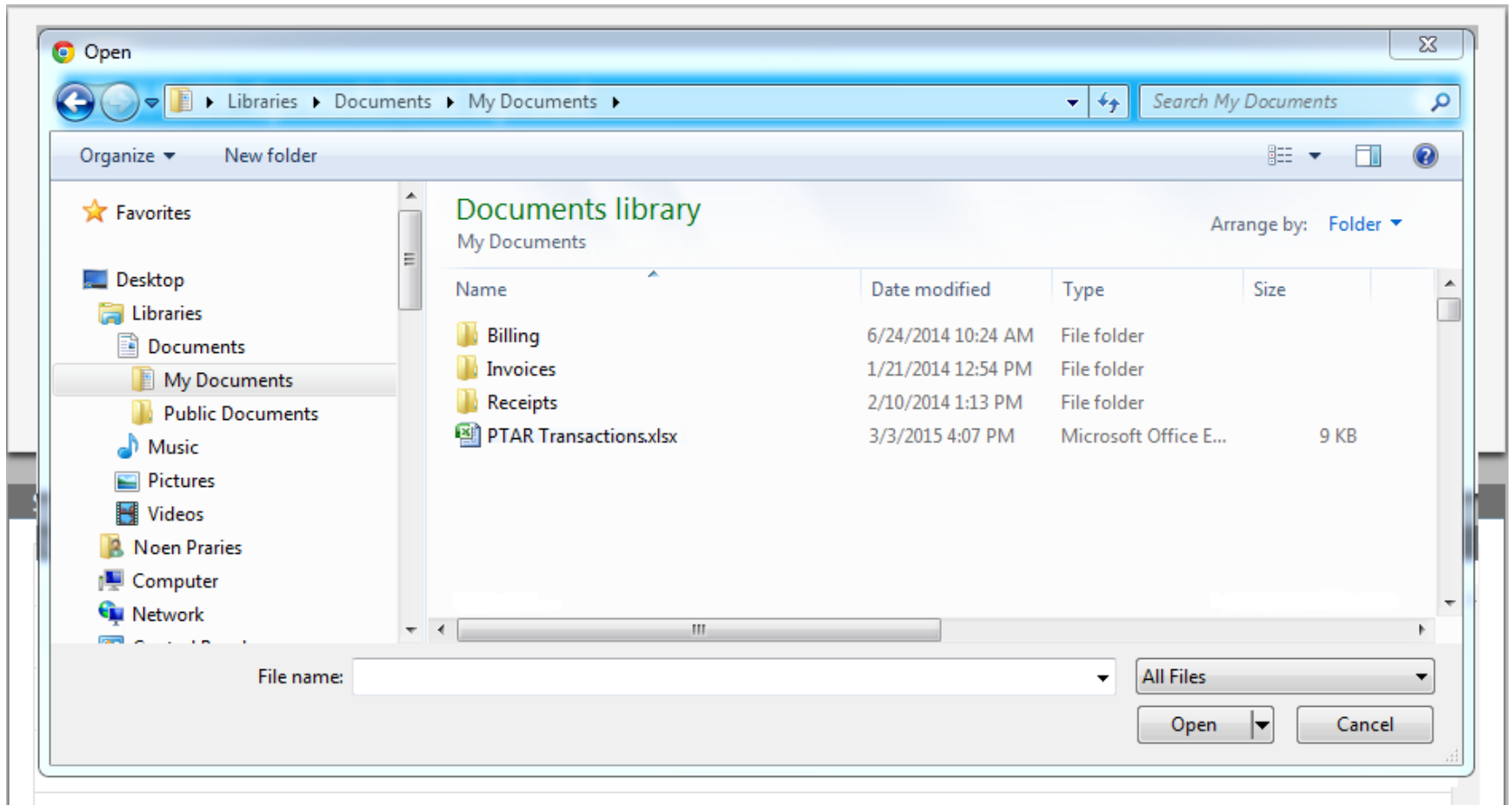
Templates: PTAR_Batch_Template_MTA.xls

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM	
2. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM	
3. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM	GET ERRORS
4. 5 of 6 transactions failed initial validations. Submitted by TESTID1 on 03/12/2015 at 1:35PM	GET ERRORS

Select Template to Upload

Click Open to Complete



Uploaded Template Added

PTAR Spreadsheet Upload

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: Browse... Browse to select a file Upload

Templates: PTAR_Batch_Template_MTA.xls

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/18/2015 at 7:50AM
2. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
3. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM
4. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM

[GET ERRORS](#)

Examine Errors In An Uploaded Spreadsheet

PTAR Spreadsheet Upload

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: [Browse...](#) Browse to select a file [Upload](#)

Templates: PTAR_Batch_Template_MTA.xls

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/18/2015 at 7:50AM
2. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
3. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM
4. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM

[GET ERRORS](#)

Error File Downloaded

PTAR Spreadsheet Upload

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: Browse... Browse to select a file Upload

Templates: PTAR_Batch_Template_MTA.xls

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/18/2015 at 7:50AM
2. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
3. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM

errorfile.xls

Show all downloads...

Open Error File in Excel

PTAR Spreadsheet Upload

Upload MMTP transactions for offline processing


Location: DUE SOUTH 3

File: Browse to select a file

Templates: PTAR_Batch_Template_MTA.xls

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/18/2015 at 7:50AM
2. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
3. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM

 errorfile.xls

[Show all downloads...](#)

Error File Contains Only Errors (Columns Condensed to Show Errors)

	A	B	C	G	H	I	J	K	L	M	N	O
1	Client ID (Medicaid CIN)	Date of Service (MM/DD/YYYY)	Roundtrip Y = Yes N = No	Error Details								
2	ZZ00000A	03/02/2015	Y	Client Not Found.								
3	ZZ12345A	01/15/2014	Y	The selected date of service is too old. Please select a recent date of service.								
4	ZZ12366A	02/03/2015	C	Roundtrip value is not valid.								
5	ZZ00000A	10/15/2013	N	Client Not Found.,The selected date of service is too old. Please select a recent date of service.								
6	ZZ00000B	01/23/2015	Y	Client Not Found.								
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												

Fix Indicated Errors and Upload Only Corrected File

	A	B	C	G	H	I	J	K	L	M	N	O
1	Client ID (Medicaid CIN)	Date of Service (MM/DD/YYYY)	Roundtrip Y = Yes N = No	Error Details								
2	ZZ00000A	03/02/2015	Y	Client Not Found.								
3	ZZ12345A	01/15/2014	Y	The selected date of service is too old. Please select a recent date of service.								
4	ZZ12366A	02/03/2015	C	Roundtrip value is not valid.								
5	ZZ00000A	10/15/2013	N	Client Not Found.,The selected date of service is too old. Please select a recent date of service.								
6	ZZ00000B	01/23/2015	Y	Client Not Found.								
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												

MANAGE PROVIDER INFORMATION

The screenshot shows the PTAR (New York State Department of Health) web application interface. The top navigation bar is blue and contains the PTAR logo on the left and three menu items: 'Home', 'Reimbursements', and 'Services'. The 'Services' menu is expanded, showing a dropdown list of options: 'Manage Provider Information' (highlighted with a mouse cursor), 'Invoice Managed Care Plans', 'Transaction History', 'Payment History', and 'User Management'.

PTAR
New York State Department of Health

Home Reimbursements Services

- Manage Provider Information
- Invoice Managed Care Plans
- Transaction History
- Payment History
- User Management

Manage Providers

Details and Locations

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Name Can Be Changed

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

- [Due South Medical 1](#)
- [Due South Medical 3](#)
- [Due South Medical Metro](#)

Select Provider Expense

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:




Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

- [Due South Medical 1](#) 
- [Due South Medical 3](#) 
- [Due South Medical Metro](#) 

[Save Provider](#) [Back to Dashboard](#)

Default is Yes

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense: ▼

Transactions Accepted: ▼

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Keep Default

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Select Transactions Accepted to Set Managed Care Plans

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

All Managed Care Plans Is Default

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

- All Managed Care Plans
- All Managed Care Plans
- No Managed Care Plans
- Some Managed Care Plans

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

- [Due South Medical 1](#)
- [Due South Medical 3](#)
- [Due South Medical Metro](#)

No Managed Care Plans Is Opposite

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

- All Managed Care Plans
- No Managed Care Plans**
- Some Managed Care Plans

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

- [Due South Medical 1](#)
- [Due South Medical 3](#)
- [Due South Medical Metro](#)

Select Some Managed Care Plans

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

- All Managed Care Plans
- All Managed Care Plans
- No Managed Care Plans
- Some Managed Care Plans**

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

- [Due South Medical 1](#)
- [Due South Medical 3](#)
- [Due South Medical Metro](#)

[Save Provider](#) [Back to Dashboard](#)

Must Select Plans Not Accepted

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Click Edit Managed Care Plan List to Edit

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Left Side are Accepted Plans

Right Side are not Accepted

Exclusion List

Managed Care Plans

AETNA BETTER HEALTH	EXCLUDE
AFFINITY HEALTH PLAN INC	EXCLUDE
AGEWELL LTC	EXCLUDE
ALPHACARE OF NEW YORK INC	EXCLUDE
AMERICHoice BY UNITED	EXCLUDE
AMERIGROUP COMMUNITY CONNECTIONS (FORMERLY CARE PLUS)	EXCLUDE
AMERIGROUP NY LLC (FORMERLY CARE PLUS)	EXCLUDE
AMDA CARE INC	EXCLUDE

Total Managed Care Plans: 81

Exclusion(s): 0 out of 81

Total Excluded Plans: 0

OK

Cancel

Exclude Americhoice to Indicate Not Accepted

Exclusion List

Managed Care Plans

AETNA BETTER HEALTH	EXCLUDE
AFFINITY HEALTH PLAN INC	EXCLUDE
AGEWELL LTC	EXCLUDE
ALPHACARE OF NEW YORK INC	EXCLUDE
AMERICHoice BY UNITED	EXCLUDE
AMERIGROUP COMMUNITY CONNECTIONS (FORMERLY CARE PLUS)	EXCLUDE
AMERIGROUP NY LLC (FORMERLY CARE PLUS)	EXCLUDE
AMDA CARE INC	EXCLUDE

Total Managed Care Plans: 81

Exclusion(s): 0 out of 81

Total Excluded Plans: 0

OK Cancel

Americhoice Moved to Exclusion List/Counts Updated

Exclusion List

Managed Care Plans

AETNA BETTER HEALTH	EXCLUDE
AFFINITY HEALTH PLAN INC	EXCLUDE
AGEWELL LTC	EXCLUDE
ALPHACARE OF NEW YORK INC	EXCLUDE
AMERIGROUP COMMUNITY CONNECTIONS (FORMERLY CARE PLUS)	EXCLUDE
AMERIGROUP NY LLC (FORMERLY CARE PLUS)	EXCLUDE
AMIDA CARE INC	EXCLUDE
BLUE CHOICE/BLUE CHOICE OPTIO	EXCLUDE

Total Managed Care Plans: 80

Exclusion(s): 1 out of 81

AMERICHoice BY UNITED	INCLUDE
-----------------------	---------

Total Excluded Plans: 1

OK Cancel

Move Excluded Plan to Accepted with Include

Exclusion List

Managed Care Plans

AETNA BETTER HEALTH	EXCLUDE
AFFINITY HEALTH PLAN INC	EXCLUDE
AGEWELL LTC	EXCLUDE
ALPHACARE OF NEW YORK INC	EXCLUDE
AMERIGROUP COMMUNITY CONNECTIONS (FORMERLY CARE PLUS)	EXCLUDE
AMERIGROUP NY LLC (FORMERLY CARE PLUS)	EXCLUDE
AMIDA CARE INC	EXCLUDE
BLUE CHOICE/BLUE CHOICE OPTIO	EXCLUDE

Total Managed Care Plans: 80

Exclusion(s): 1 out of 81

AMERICHoice BY UNITED	INCLUDE
-----------------------	---------

Total Excluded Plans: 1

OK Cancel

Plan Accepted, But...

Exclusion List

Managed Care Plans	
AETNA BETTER HEALTH	EXCLUDE
AFFINITY HEALTH PLAN INC	EXCLUDE
AGEWELL LTC	EXCLUDE
ALPHACARE OF NEW YORK INC	EXCLUDE
AMERIGROUP COMMUNITY CONNECTIONS (FORMERLY CARE PLUS)	EXCLUDE
AMERIGROUP NY LLC (FORMERLY CARE PLUS)	EXCLUDE
AMIDA CARE INC	EXCLUDE
BLUE CHOICE/BLUE CHOICE OPTIO	EXCLUDE

Total Managed Care Plans: 81

Exclusion(s): 0 out of 81

Total Excluded Plans: 0

OK **Cancel**

Shown at Bottom Of Accepted List Until OK is Clicked

Exclusion List

Managed Care Plans	
VNS CHOICE-MLTC PLUS	EXCLUDE
VNSNY CHOICE SELECT	EXCLUDE
WELLCARE ADVOCATE	EXCLUDE
WELLCARE COMPLETE	EXCLUDE
WELLCARE LIBERTY	EXCLUDE
WELLCARE NMD/FHP/CHP	EXCLUDE
AMERICHoice BY UNITED	EXCLUDE

Total Managed Care Plans: 81

Exclusion(s): 0 out of 81

Total Excluded Plans: 0

OK **Cancel**

Provider Locations Default to Active Locations

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Clear Display Active Locations to See All Locations

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) [Display Active Locations](#)

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Due South Medical 2 is Not Active

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:
[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 2	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Set Display Active Locations to See Only Active

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:
[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) [Display Active Locations](#)

Due South Medical 1	✎
Due South Medical 2	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Due South Medical 2 No Longer Shown

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Add a New Location For Due South Medical Urgent

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Default Location Name is Provider Name

DUE SOUTH MEDICAL

Location:

Address 1:

Address 2:

City: State:

Zip: Zip Ext:

Phone: Ext:

Is Active: Attention:

As Location Name is Entered Title of Popup Matches

The screenshot displays a web application interface for entering location information. A modal popup window is open, titled "DUE SOUTH MEDICAL". The form contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu set to "New York".
- Zip:** Text input field containing "___".
- Zip Ext:** Text input field containing "___".
- Phone:** Text input field with a format of "() ___-___".
- Ext:** Text input field.
- Attention:** Text input field.
- Is Active:** A checked checkbox.

At the bottom of the popup, there are two buttons: "OK" (green) and "Cancel" (grey). Below the popup, on the main page, there are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL U

The image shows a screenshot of a web application interface. At the top, there is a blue header bar with the text "DUE SOUTH MEDICAL U" and a small icon of a building. Below the header, there is a form with several input fields and a checkbox. The form is titled "DUE SOUTH MEDICAL U" and contains the following fields:

- Location:** A text input field containing "DUE SOUTH MEDICAL U".
- Address 1:** A text input field containing "Address 1".
- Address 2:** A text input field containing "Address 2".
- City:** A text input field containing "City".
- State:** A dropdown menu showing "New York".
- Zip:** A text input field containing "___".
- Zip Ext:** A text input field containing "___".
- Phone:** A text input field containing "() ___-___".
- Ext:** A text input field.
- Is Active:** A checkbox that is checked.
- Attention:** A text input field.

At the bottom right of the form, there are two buttons: "OK" (green) and "Cancel" (grey). Below the form, there are two more buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL UR

The image shows a screenshot of a web application interface. A modal window is open, titled "DUE SOUTH MEDICAL UR". The modal contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL UR".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu showing "New York".
- Zip:** Text input field containing "___".
- Zip Ext:** Text input field containing "___".
- Phone:** Text input field containing "() ___-___".
- Ext:** Text input field.
- Is Active:** Checkmark .
- Attention:** Text input field.

At the bottom right of the modal are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL URG

The image shows a screenshot of a web application interface. A modal window is open, titled "DUE SOUTH MEDICAL URG". The modal contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL URG".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu showing "New York".
- Zip:** Text input field containing "___".
- Zip Ext:** Text input field containing "___".
- Phone:** Text input field containing "() ___-___".
- Ext:** Text input field.
- Is Active:** Checkmark .
- Attention:** Text input field.

At the bottom right of the modal are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL URGE

The image shows a screenshot of a web application interface. At the top, there is a blue header bar with the text "DUE SOUTH MEDICAL URGE" and a small icon of a building. Below the header, the form contains several input fields and a checkbox. The fields are labeled as follows:

- Location:** A text input field containing "DUE SOUTH MEDICAL URGE".
- Address 1:** A text input field containing "Address 1".
- Address 2:** A text input field containing "Address 2".
- City:** A text input field containing "City".
- State:** A dropdown menu showing "New York".
- Zip:** A text input field with a placeholder "___".
- Zip Ext:** A text input field with a placeholder "___".
- Phone:** A text input field with a placeholder "() ___-___".
- Ext:** A text input field.
- Is Active:** A checkbox that is checked.
- Attention:** A text input field.

At the bottom right of the form, there are two buttons: "OK" (green) and "Cancel" (grey). Below the form, there are two more buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL URGEN

The image shows a screenshot of a web application interface. A modal window is open, titled "DUE SOUTH MEDICAL URGEN". The modal contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL URGEN".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu showing "New York".
- Zip:** Text input field with a placeholder "___".
- Zip Ext:** Text input field with a placeholder "___".
- Phone:** Text input field with a placeholder "() ___-___".
- Ext:** Text input field.
- Is Active:** A checked checkbox.
- Attention:** Text input field.

At the bottom right of the modal are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL URGENT

The image shows a screenshot of a web application interface. A modal window is open, titled "DUE SOUTH MEDICAL URGENT". The modal contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL URGENT".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu showing "New York".
- Zip:** Text input field containing "___".
- Zip Ext:** Text input field containing "___".
- Phone:** Text input field containing "() ___-___".
- Ext:** Text input field.
- Is Active:** A checked checkbox.
- Attention:** Text input field.

At the bottom right of the modal are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

Enter Address 1

Address 2 is Not Required

The screenshot shows a web application interface with a modal form titled "DUE SOUTH MEDICAL URGENT". The form contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL URGENT".
- Address 1:** Text input field containing "2112 La Strangiato Way".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field.
- State:** Dropdown menu with "New York" selected.
- Zip:** Text input field.
- Zip Ext:** Text input field.
- Phone:** Text input field with a placeholder "() - -".
- Ext:** Text input field.
- Is Active:** Checkmark input field, which is checked.
- Attention:** Text input field.

At the bottom of the modal, there are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, there are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

Enter City

DUE SOUTH MEDICAL URGENT

Location: DUE SOUTH MEDICAL URGENT

Address 1: 2112 La Strangiato Way

Address 2: Address 2

City: Yawtown

State: New York

Zip:

Zip Ext:

Phone: () -

Ext:

Attention:

Is Active:

OK **Cancel**

Save Provider **Back to Dashboard**

State Defaults to NY

The screenshot shows a web application interface with a modal form titled "DUE SOUTH MEDICAL URGENT". The form contains the following fields and values:

- Location:** DUE SOUTH MEDICAL URGENT
- Address 1:** 2112 La Strangiato Way
- Address 2:** Address 2
- City:** Yawtown
- State:** New York (dropdown menu)
- Zip:** (empty)
- Zip Ext:** (empty)
- Phone:** () - - (empty)
- Ext:** (empty)
- Is Active:**
- Attention:** (empty)

At the bottom of the modal, there are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, there are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

Enter Zip Code

Zip Ext (+4) is Not Required

DUE SOUTH MEDICAL URGENT

Location: DUE SOUTH MEDICAL URGENT

Address 1: 2112 La Strangiato Way

Address 2: Address 2

City: Yawtown State: New York

Zip: 12345 Zip Ext: _____

Phone: () - - Ext: _____

Is Active: Attention: _____

OK Cancel

Save Provider Back to Dashboard

Enter Phone Number

Phone Extension is Not Required

PTAR
New York State Department of Health

DUE SOUTH MEDICAL URGENT

Location: DUE SOUTH MEDICAL URGENT

Address 1: 2112 La Strangiato Way

Address 2: Address 2

City: Yawtown

State: New York

Zip: 12345

Zip Ext: _____

Phone: (518) 867-5309

Ext: _____

Attention: _____

Is Active:

OK Cancel

Save Provider Back to Dashboard

Enter Phone Number

Phone Extension is Not Required

DUE SOUTH MEDICAL URGENT

Location: DUE SOUTH MEDICAL URGENT

Address 1: 2112 La Strangiato Way

Address 2: Address 2

City: Yawtown State: New York

Zip: 12345 Zip Ext: _____

Phone: (518) 867-5309 Ext: _____

Attention: _____

Is Active:

OK Cancel

Save Provider Back to Dashboard

Enter Contact Person

The screenshot shows a web application interface with a modal form titled "DUE SOUTH MEDICAL URGENT". The form contains the following fields and values:

- Location:** DUE SOUTH MEDICAL URGENT
- Address 1:** 2112 La Strangiato Way
- Address 2:** Address 2
- City:** Yawtown
- State:** New York (dropdown menu)
- Zip:** 12345
- Zip Ext:** _____
- Phone:** (518) 867-5309
- Ext:** _____
- Is Active:**
- Attention:** Benton Fraser

At the bottom of the modal, there are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, there are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

Click OK to Add Location

The screenshot shows a web application interface with a modal form for adding a location. The form is titled "DUE SOUTH MEDICAL URGENT" and contains the following fields:

- Location: DUE SOUTH MEDICAL URGENT
- Address 1: 2112 La Strangiato Way
- Address 2: Address 2
- City: Yawtown
- State: New York
- Zip: 12345
- Zip Ext: _____
- Phone: (518) 867-5309
- Ext: _____
- Attention: Benton Fraser
- Is Active:

At the bottom right of the form, there are two buttons: "OK" (highlighted with a mouse cursor) and "Cancel". Below the form, there are two buttons: "Save Provider" and "Back to Dashboard".

Due South Medical Urgent Added to Locations List

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:
[Edit Managed Care Plan List](#)

Provider Locations ?

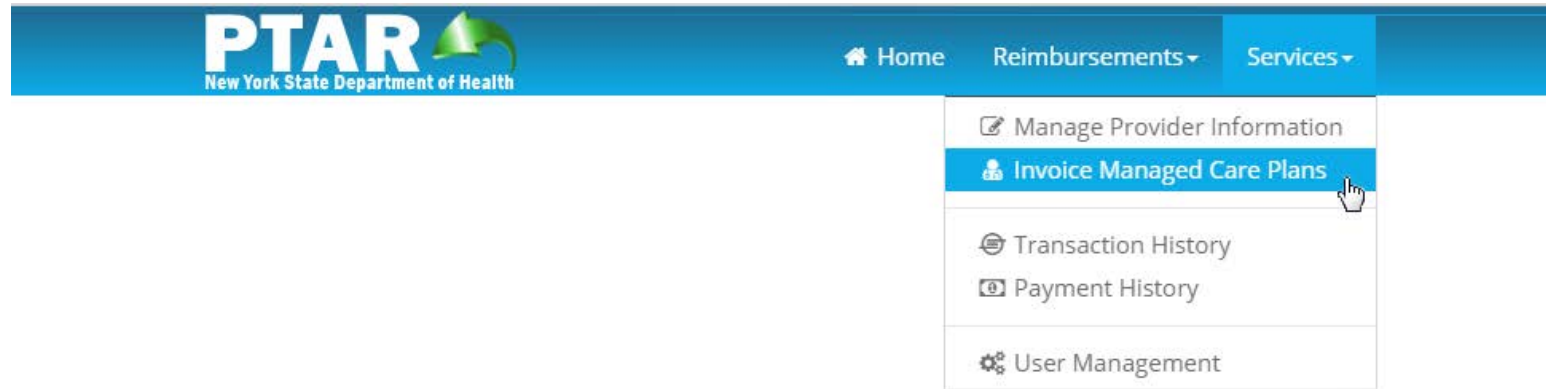
Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎
Due South Medical Urgent	✎

[Save Provider](#) [Back to Dashboard](#)

INVOICE MANAGED CARE PLANS



Invoice Managed Care Plans Displays and Creates Invoices

Invoice Managed Care Plans ?



Prepare invoices for managed care plans

Provider: DUE SOUTH MEDICAL Threshold Amount: Invoice All Above Threshold


Managed Care Invoices

#	Plan ID	Plan Name	Total Amount	Ready to Invoice
1	01183013	CAPITAL DISTRICT PHYS HLTH PL	\$2.75	Invoice

Threshold Amount Works with Invoice All Above Threshold

 Invoice Managed Care Plans 

Prepare invoices for managed care plans

Provider: DUE SOUTH MEDICAL Threshold Amount:  [Invoice All Above Threshold](#)

Managed Care Invoices

#	Plan ID	Plan Name	Total Amount	Ready to Invoice
1	01183013	CAPITAL DISTRICT PHYS HLTH PL	\$2.75	<a data-bbox="1659 858 1798 915" href="#">Invoice

There Are Four Thresholds

Invoice Managed Care Plans ?

Prepare invoices for managed care plans

Provider: DUE SOUTH MEDICAL **Threshold Amount:**

Managed Care Invoices

#	Plan ID	Plan Name	Total Amount	Ready to Invoice
1	01183013	CAPITAL DISTRICT PHYS HLTH PL	\$2.75	<input type="button" value="Invoice"/>

Select A Value To Create Invoices for Amounts Above It

Invoice Managed Care Plans ?
Prepare invoices for managed care plans

Provider: DUE SOUTH MEDICAL **Threshold Amount:**

Managed Care Invoices

#	Plan ID	Plan Name	Total Amount	Ready to Invoice
1	01183013	CAPITAL DISTRICT PHYS HLTH PL	\$2.75	<input type="button" value="Invoice"/>

\$100 Selected

Invoice Managed Care Plans ?



Prepare invoices for managed care plans

Provider: DUE SOUTH MEDICAL **Threshold Amount:** [Invoice All Above Threshold](#)


Managed Care Invoices

#	Plan ID	Plan Name	Total Amount	Ready to Invoice
1	01183013	CAPITAL DISTRICT PHYS HLTH PL	\$2.75	Invoice

Invoice All Above Threshold Creates The Invoices

 Invoice Managed Care Plans 

Prepare invoices for managed care plans

Provider: DUE SOUTH MEDICAL Threshold Amount:  [Invoice All Above Threshold](#)

Managed Care Invoices

#	Plan ID	Plan Name	Total Amount	Ready to Invoice
1	01183013	CAPITAL DISTRICT PHYS HLTH PL	\$2.75	<a data-bbox="1663 858 1798 915" href="#">Invoice

Any Invoices Listed Below That Exceed \$100 Would Be Removed From the List

Invoice Managed Care Plans ?



Prepare invoices for managed care plans

Provider: DUE SOUTH MEDICAL Threshold Amount: [Invoice All Above Threshold](#)



Managed Care Invoices

#	Plan ID	Plan Name	Total Amount	Ready to Invoice
1	01183013	CAPITAL DISTRICT PHYS HLTH PL	\$2.75	Invoice

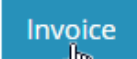
Individual Invoices Can Also Be Generated

 **Invoice Managed Care Plans** 

Prepare invoices for managed care plans

Provider: DUE SOUTH MEDICAL **Threshold Amount:**  

Managed Care Invoices

#	Plan ID	Plan Name	Total Amount	Ready to Invoice
1	01183013	CAPITAL DISTRICT PHYS HLTH PL	\$2.75	

TRANSACTION HISTORY



The image shows a screenshot of the PTAR (Provider Transaction Access and Reporting) system interface. At the top left is the PTAR logo with the text "New York State Department of Health". To the right of the logo are navigation tabs: "Home", "Reimbursements", and "Services". The "Services" tab is active, and a dropdown menu is open below it. The dropdown menu contains the following items: "Manage Provider Information", "Invoice Managed Care Plans", "Transaction History" (highlighted in blue with a mouse cursor), "Payment History", and "User Management".



Transaction History is a Search Function



Transaction History ?

Do a free-form search of transactions to view and export

Provider:

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

Status:  Paid By: 

Client ID:

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Use Any Combination of Fields or No Fields at All



Transaction History

Do a free-form search of transactions to view and export

Provider:

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

Status:  Paid By: 

Client ID:

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Select a Provider

Transaction History

Do a free-form search of transactions to view and export

Provider:

Date of Service Start:

Creation Date Start:  **End:**  **Range:**

Status: **Paid By:**

Client ID:

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Scroll to Due South Medical

Transaction History

Do a free-form search of transactions to view and export

Provider:

Date of Service Start:

Creation Date Start:
Range:

Status: **Paid By:**

Client ID:

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Due South Medical Selected Search for Its Transactions

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start:  End:  Range: ▼

Creation Date Start:  End:  Range: ▼

Status: ▼ Paid By: ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Specify the Date Of Service Range During Which Transactions Occurred

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

Status: Paid By:

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Dates May Be Directly Entered Using the Calendars

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start:  End:  Range: ▼

Creation Date Start:  End:  Range: ▼

Status: ▼ Paid By: ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Can Be Done For Both Fields

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

Status: By:

Client ID:

March 2015						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
23	24	25	26	27	28	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	01	02	03	04	05

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Or Use One of the Five Preset Ranges

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start:  **End:**  **Range:** ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

The Presets Are Relative to Current Date---March 23,2015

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: End: Range:

Creation Date Start: End: Range:

- Month to date
- Last 1 month
- Last 12 months
- Last year
- Year to date

Status: Paid By:

Client ID: AA00000A

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Month to Date



Start of Current Month to Now

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

- Month to date
- Last 1 month
- Last 12 months
- Last year
- Year to date

Status: Paid By:

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



03/01/2015 to 03/23/2015

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 03/01/2015  **End:** 03/23/2015  **Range:** Month to d ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Select Next Preset

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 03/01/2015  **End:** 03/23/2015  **Range:** Month to d ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Last 1 Month Same Day in Previous Month

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 03/01/2015 End: 03/23/2015 Range: Month to d

Creation Date Start: End: Range: Last 1 month

Status: Paid By:

Client ID: AA00000A

Search Reset

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



02/23/2015 to 03/23/2015

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 02/23/2015  **End:** 03/23/2015  **Range:** Last 1 month ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Select Next Preset

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 02/23/2015  **End:** 03/23/2015  **Range:** Last 1 month ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Last 12 Months Same Day One Year Ago

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 02/23/2015 End: 03/23/2015 Range: Last 1 month

Creation Date Start: End: Range: Last 12 months

Status: Paid By:

Client ID: AA00000A

Search Reset

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



03/23/2014 to 03/23/2015

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 03/23/2014  **End:** 03/23/2015  **Range:** Last 12 mo ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions




Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------




Select Next Preset

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 03/23/2014  **End:** 03/23/2015  **Range:** Last 12 mo 

Creation Date Start:  **End:**  **Range:** 

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Last Year

All of Previous Calendar Year

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 03/23/2014 End: 03/23/2015 Range: Last 12 mo

Creation Date Start: End: Range: Month to date
Last 1 month
Last 12 months
Last year
Year to date

Status: Paid By:

Client ID: AA00000A

Search Reset

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



01/01/2014 to 12/31/2014

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 01/01/2014  **End:** 12/31/2014  **Range:** Last year ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Select Next Preset

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 01/01/2014  **End:** 12/31/2014  **Range:** Last year ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Year To Date

Start of Current Year to Now

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 01/01/2014 End: 12/31/2014 Range: Last year

Creation Date Start: End: Range: Month to date
Last 1 month
Last 12 months
Last year
Year to date

Status: Paid By:

Client ID: AA00000A

Search Reset

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



01/01/2015 to 03/23/2015

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 01/01/2015  **End:** 03/23/2015  **Range:** Year to date ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Show Status of Transaction

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 01/01/2015 End: 03/23/2015 Range: Year to date

Creation Date Start: End: Range:

Status: Paid By:

Client ID: AA00000A

[Search](#) [Reset](#)

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Four Statuses

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 01/01/2015 End: 03/23/2015 Range: Year to date

Creation Date Start: End: Range:

Status:

- Complete
- Draft
- Pending Batch
- Pending Payment

 Paid By:

Client ID:

Search Reset



Transactions								
Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate



Show Paid By

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 01/01/2015  **End:** 03/23/2015  **Range:** Year to date ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:**

Client ID: AA00000A

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Five Payers

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 01/01/2015 **End:** 03/23/2015 **Range:** Year to date

Creation Date Start: **End:** **Range:**

Status: **Paid By:**

Client ID: AA00000A

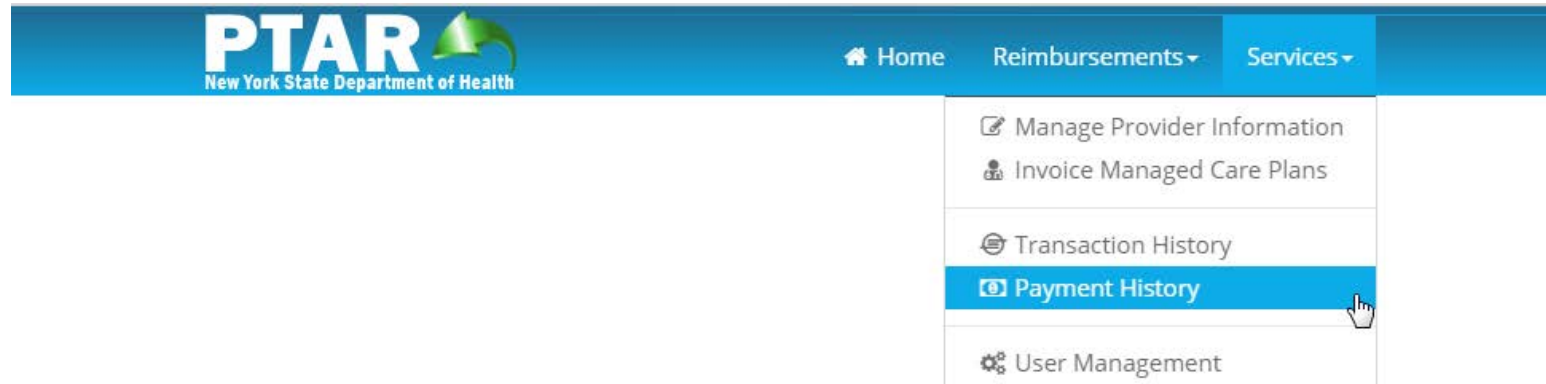
Managed Care Plan
Medicaid
Medicaid for Managed Care
None
Provider

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

PAYMENT HISTORY



The screenshot shows the PTAR (New York State Department of Health) web application interface. The top navigation bar is blue and contains the PTAR logo on the left and three menu items: Home, Reimbursements, and Services. The Services menu is expanded, showing a list of options: Manage Provider Information, Invoice Managed Care Plans, Transaction History, Payment History, and User Management. The Payment History option is highlighted with a blue background and a mouse cursor pointing to it.

PTAR
New York State Department of Health

Home Reimbursements Services

- Manage Provider Information
- Invoice Managed Care Plans
- Transaction History
- Payment History**
- User Management

Payment History Lists

Invoiced Payments

Payment History ?

View and filter recent payments Payment Filter Options

Payments for Provider: DUE SOUTH MEDICAL

Invoiced Total: \$24.75

FCN: N/A | Paid by: NYS CATHOLIC HEALTH PLAN INC | Transaction: 4 | Paid on: 03/27/2015 | [PDF](#)

Previous 1 Next

The Filter Options Are Displayed by Clicking Payment Filter Options

The screenshot displays a web interface for viewing payment history. At the top, a blue header bar contains the text "Payment History" and a help icon. Below this, a grey bar shows "View and filter recent payments" and a green button labeled "Payment Filter Options" with a downward arrow. A mouse cursor is pointing at this button. Below the header, a dark grey bar indicates "Payments for Provider: DUE SOUTH MEDICAL". The main content area features a table with a dark grey header row containing "Invoiced" and "Total: \$24.75". The table body shows a single row with the following details: "FCN: N/A", "Paid by: NYS CATHOLIC HEALTH PLAN INC", "Transaction: 4", "Paid on: 03/27/2015", and a "PDF" download icon. At the bottom right of the table area, there are navigation buttons: "Previous", "1", and "Next".

Invoiced	Total: \$24.75			
FCN: N/A	Paid by: NYS CATHOLIC HEALTH PLAN INC	Transaction: 4	Paid on: 03/27/2015	PDF



Previous 1 Next

Filter Options are Search Fields Specify Any Combination

Payment History ?

View and filter recent payments ↑ Payment Filter Options

Provider: DUE SOUTH MEDICAL ▼


Start Date:  **End Date:**  **Range:** ▼

FCN: 15 digits **RA:** 11 digits

Paid By: ▼

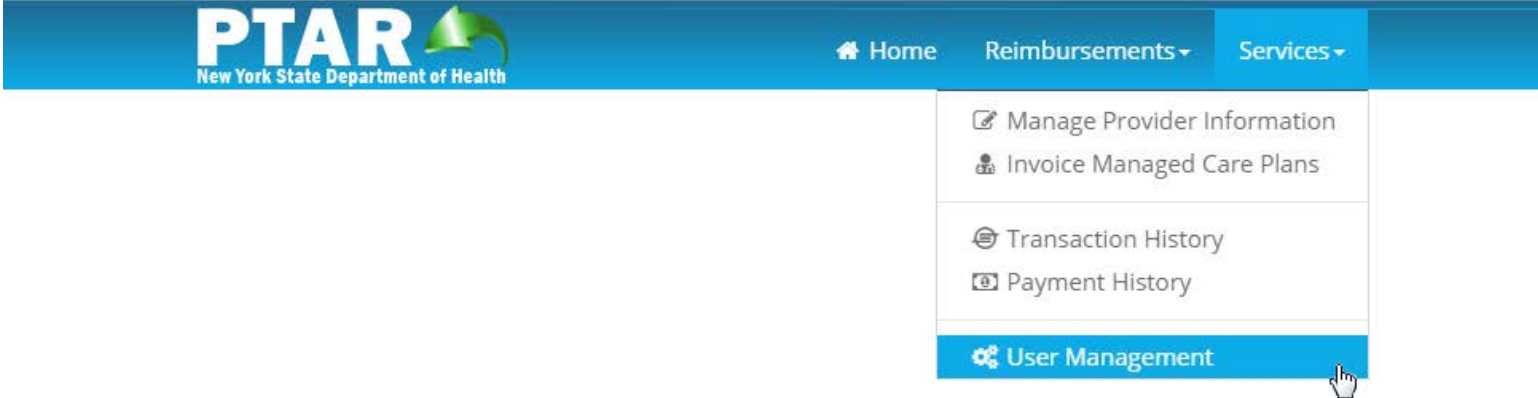
Search Reset

Payments for Provider: DUE SOUTH MEDICAL

Invoiced	Total: \$24.75
FCN: N/A	Paid by: NYS CATHOLIC HEALTH PLAN INC Transaction: 4 Paid on: 03/27/2015 PDF 

Previous 1 Next

USER MANAGEMENT



The image shows a screenshot of the PTAR (New York State Department of Health) web application. The top navigation bar is blue and contains the PTAR logo on the left and three menu items: 'Home', 'Reimbursements', and 'Services'. The 'Services' menu is expanded, showing a list of options: 'Manage Provider Information', 'Invoice Managed Care Plans', 'Transaction History', 'Payment History', and 'User Management'. The 'User Management' option is highlighted in a darker blue, and a mouse cursor is pointing at it.

PTAR
New York State Department of Health

- Home
- Reimbursements
- Services
 - Manage Provider Information
 - Invoice Managed Care Plans
 - Transaction History
 - Payment History
 - User Management**

User Management

Create and Edit Users

⚙️ User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

First Name Last Name

Create Username Select User Role

→ Current list of active users by provider:

bfraser	<input type="checkbox"/>
rvecchio	<input type="checkbox"/>
lwelch	<input type="checkbox"/>
mthatcher	<input type="checkbox"/>
skowalski	<input type="checkbox"/>
ebesbriss	<input type="checkbox"/>

Create New User

Enter First Name

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck Last Name

Create Username Select User Role ▼

→ Current list of active users by provider:

bfraser	<input type="checkbox"/>
rvecchio	<input type="checkbox"/>
lwelch	<input type="checkbox"/>
mthatcher	<input type="checkbox"/>
skowalski	<input type="checkbox"/>
ebesbriss	<input type="checkbox"/>

Enter Last Name

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck Frobisher

Create Username Select User Role ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎

Enter Username

Format is determined by sites

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck Frobisher

bfrobisher Select User Role ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎

Select User Role

The screenshot displays a 'User Management' interface. At the top, there is a blue header with a gear icon and the text 'User Management', and a question mark icon on the right. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains four input fields: 'Buck', 'Frobisher', 'bfrobisher', and 'Select User Role'. A mouse cursor is pointing at the 'Select User Role' field. Below these fields is a green 'Add User' button. The right section, titled 'Current list of active users by provider:', shows a list of six users: bfraser, rvecchio, lwelch, mthatcher, skowalski, and ebesbriss. Each user name is followed by a blue edit icon.

User Management ⓘ

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck Frobisher

bfrobisher Select User Role

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎

User or Supervisor

The screenshot displays a web application interface for "User Management". At the top, there is a blue header bar with a gear icon, the text "User Management", and a question mark icon. Below the header, a "Provider:" label is followed by a dropdown menu showing "DUE SOUTH MEDICAL".

The interface is divided into two main sections:

- New user submission form:** This section contains two input fields for "Buck" and "Frobisher". Below these is a dropdown menu for "Select User Role" with a mouse cursor pointing to it. The dropdown menu is open, showing three options: "Select User Role" (highlighted in blue), "User", and "Supervisor". A green "Add User" button is located at the bottom left of this section.
- Current list of active users by provider:** This section displays a list of active users for the selected provider. The list includes the following usernames, each with a blue checkmark icon to its right:
 - bfraser
 - rvecchio
 - lwelch
 - mthatcher
 - skowalski
 - ebesbriss

Select Supervisor Role

The screenshot displays a 'User Management' interface. At the top, a blue header bar contains a gear icon, the text 'User Management', and a question mark icon. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains two text input fields: 'Buck' and 'bfrobisher'. Below these is a green 'Add User' button. To the right of the 'bfrobisher' field is a dropdown menu for 'Select User Role', which is currently open and shows three options: 'Select User Role User' and 'Supervisor'. The 'Supervisor' option is highlighted in blue, and a mouse cursor is pointing at it. The right section, titled 'Current list of active users by provider:', shows a list of active users with their names and edit icons. The list includes: bfraser, rvecchio, lwelch, mthatcher, skowalski, and ebesbriss.

User Management

Provider: DUE SOUTH MEDICAL

→ New user submission form:

Buck

bfrobisher

Add User

Frobisher

Select User Role

Select User Role User

Supervisor

→ Current list of active users by provider:

- bfraser
- rvecchio
- lwelch
- mthatcher
- skowalski
- ebesbriss

All Fields Entered

⚙️ User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

<input type="text" value="Buck"/>	<input type="text" value="Frobisher"/>
<input type="text" value="bfrobisher"/>	<input td="" type="text" value="Supervisor" ▼<=""/>

→ Current list of active users by provider:

bfraser	<input type="checkbox"/>
rvecchio	<input type="checkbox"/>
lwelch	<input type="checkbox"/>
mthatcher	<input type="checkbox"/>
skowalski	<input type="checkbox"/>
ebesbriss	<input type="checkbox"/>

Click Add User to Create

The screenshot displays a 'User Management' interface. At the top, there is a blue header with a gear icon and the text 'User Management', and a question mark icon on the right. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains four input fields: 'Buck', 'Frobisher', 'bfrobisher', and 'Supervisor'. A green 'Add User' button is located below these fields, with a mouse cursor pointing to it. The right section, titled 'Current list of active users by provider:', shows a list of six users: bfraser, rvecchio, lwelch, mthatcher, skowalski, and ebesbriss. Each user name is followed by a blue edit icon.

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck Frobisher

bfrobisher Supervisor ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎

User Added to Active Users

✓ **Success**
The User was saved successfully.

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck	Frobisher
bfrobisher	Supervisor ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎
bfrobisher	✎

System Assigns Temporary Password

The screenshot displays a 'User Management' interface. At the top, there is a blue header with a gear icon and the text 'User Management', and a question mark icon on the right. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains input fields for 'First Name', 'Last Name', 'Create Username', and 'Select User Role' (a dropdown menu). A green 'Add User' button is positioned below these fields. A warning message with a triangle icon states: 'Please make note: **User:** bfrobisher **Password:** 12aB34De'. The right section, titled 'Current list of active users by provider:', shows a list of users with their names and a blue edit icon (pencil) to the right of each name. The users listed are bfraser, rvecchio, lwelch, mthatcher, skowalski, ebesbriss, and bfrobisher.

New user submission form:	
First Name	Last Name
Create Username	Select User Role
Add User	
⚠ Please make note: User: bfrobisher Password: 12aB34De	

Current list of active users by provider:	
bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎
bfrobisher	✎

Edit A User

The screenshot displays a 'User Management' interface. At the top, a blue header contains a gear icon, the text 'User Management', and a question mark icon. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains four input fields: 'First Name', 'Last Name', 'Create Username', and 'Select User Role' (a dropdown menu). A green 'Add User' button is positioned below these fields. The right section, titled 'Current list of active users by provider:', shows a list of seven active users, each with a blue edit icon to its right. The users listed are bfraser, rvecchio, lwelch, mthatcher, skowalski, ebesbriss, and bfrobisher.

New user submission form:	
First Name	Last Name
Create Username	Select User Role
Add User	

Current list of active users by provider:	
bfraser	
rvecchio	
lwelch	
mthatcher	
skowalski	
ebesbriss	
bfrobisher	

Select by Name

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

First Name Last Name

Create Username Select User Role ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎
bfrobisher	✎

Select By Edit Icon

The screenshot displays a 'User Management' interface. At the top, there is a blue header with a gear icon and the text 'User Management', and a question mark icon on the right. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains input fields for 'First Name', 'Last Name', 'Create Username', and 'Select User Role', along with a green 'Add User' button. The right section, titled 'Current list of active users by provider:', shows a list of users with their usernames and edit icons. A mouse cursor is hovering over the edit icon for the user 'lwelch'.

New user submission form:	
First Name	Last Name
Create Username	Select User Role
Add User	

Current list of active users by provider:	
bfraser	
rvecchio	
lwelch	
mthatcher	
skowalski	
ebesbriss	
bfrobisher	

User Details

Change All But Username

The screenshot displays a 'User Management' interface. A modal window titled 'User Details' is open, showing the following information:

- Username:** lwelch
- User Role:** User (with a lock icon and 'Click to lock' text)
- Provider 1:** DUE SOUTH MEDICAL
- Provider 2:** N/A
- Provider 3:** N/A

At the bottom of the modal are 'Save' and 'Cancel' buttons. The background interface includes a 'New user submission form' with fields for 'First Name', 'Create Username', and an 'Add User' button.

Lock Detail Controls Whether User Can Access

The screenshot displays a 'User Management' interface with a 'User Details' modal window. The modal contains the following fields:

- Username: lwelch
- User Role: User
- Provider 1: DUE SOUTH MEDICAL
- Provider 2: N/A
- Provider 3: N/A

To the right of these fields is a blue padlock icon with the text 'Click to lock' below it. A mouse cursor is pointing at the text. At the bottom of the modal are 'Save' and 'Cancel' buttons.

Click to Lock User Cannot Access System

The screenshot displays a 'User Management' interface. A modal window titled 'User Details' is open, showing the following information:

- Username: lwelch
- User Role: User
- Provider 1: DUE SOUTH MEDICAL
- Provider 2: N/A
- Provider 3: N/A

To the right of the modal, there is a blue padlock icon and the text 'Click to Unlock' with a hand cursor pointing to it, indicating that the user is locked. At the bottom of the modal, there are 'Save' and 'Cancel' buttons.

The background interface includes a 'User Management' header, a 'Provider' dropdown menu, a 'New user submission form:' button, and a form with fields for 'First Name', 'Create Username', and an 'Add User' button.