

Facilities Practitioner's NPI Reporting Frequently Asked Questions

Q. Who needs to report their attending provider's NPIs and License Numbers?

A. Clinics, hospitals and other facilities submitting Institutional Claims (837I) are required to report the NPI and associated License Numbers for attending providers that will be included on claims submitted to NYS Medicaid by the facility. (Note: For providers using ePACES, the attending provider is referred to in ePACES as the servicing provider)

Q. How do facilities with multiple NPIs report?

A. Facilities with multiple NPIs must maintain a separate roster of attending provider's NPIs and License Numbers for each facility NPI.

Q. Do we need to maintain the reporting as attending providers change?

A. Yes, facilities are required to maintain an up-to-date "roster" of attending providers that are affiliated with the facility. Claims adjudication edits are in place to verify that the "Attending Provider" has been reported as affiliated with the "Billing Provider". (Note: For providers using ePACES, the Attending Provider is referred to in ePACES as the servicing provider)

Q. Is there a way to enter large numbers of attending providers?

A. Yes, there is a batch process that allows providers to submit files through their current batch submission methods (*example: eMedNY Exchange or FTP*). The specification for this batch process is available at the following URL:
[https://emednyhipaasupport.com/hipaa/npi/facility%20practitioner%20npi%20reporting%20\(batch%20instructions\).pdf](https://emednyhipaasupport.com/hipaa/npi/facility%20practitioner%20npi%20reporting%20(batch%20instructions).pdf)

Q. Does this apply to a hospital physician's group?

A. No, physicians are affiliated with a physician's group NPI through the normal provider enrollment process. The claims for physician groups are submitted using a Professional Claim (837P) format. However, if the physicians are also attending physicians on the hospital's 837I Institutional Claims, the hospital must report them as affiliated providers with the appropriate hospital NPI. (Note: For providers using ePACES, the attending provider is referred to in ePACES as the servicing provider)

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