




<u>Log Into PTAR</u>	<u>3</u>
<u>My Dashboard</u>	<u>7</u>
<u>MMTP Batch Entry</u>	<u>14</u>
<u>MMTP Spreadsheet Upload</u>	<u>32</u>
<u>Manage Provider Information</u>	<u>47</u>
<u>Transaction History</u>	<u>88</u>
<u>User Management</u>	<u>117</u>

Log Into PTAR



New York State Department of Health Public Transportation Automated Reimbursement System

Username: Password:


[Forgot Password?](#)

I have read and agree to the conditions below

Please Note: (i) Users are accessing a New York State government information system; (ii) System usage may be monitored, recorded, and subject to audit; (iii) Unauthorized use of the system is prohibited and subject to criminal and civil penalties; and (iv) Use of the system indicates consent to monitoring and recording.

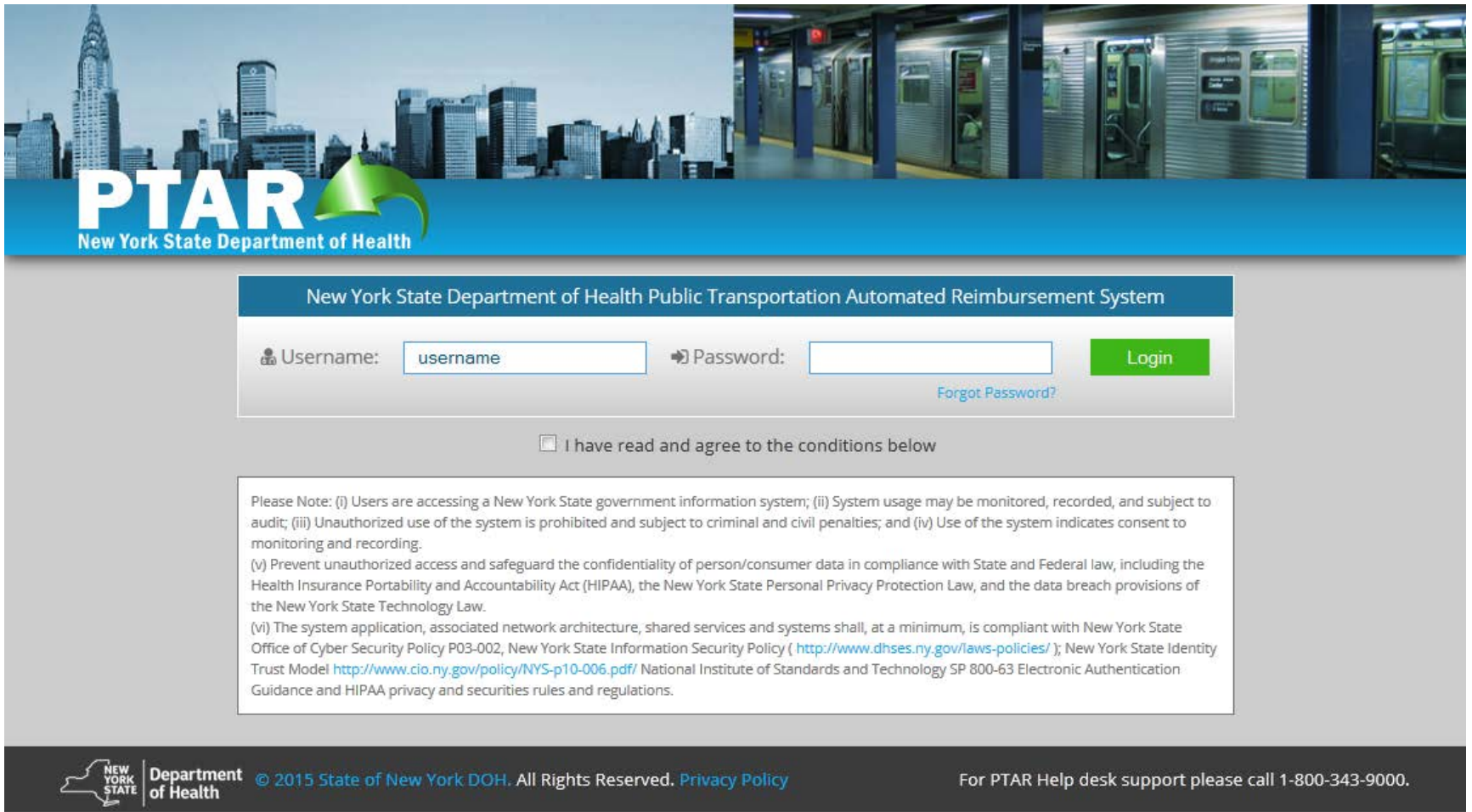

(v) Prevent unauthorized access and safeguard the confidentiality of person/consumer data in compliance with State and Federal law, including the Health Insurance Portability and Accountability Act (HIPAA), the New York State Personal Privacy Protection Law, and the data breach provisions of the New York State Technology Law.

(vi) The system application, associated network architecture, shared services and systems shall, at a minimum, be compliant with New York State Office of Cyber Security Policy P03-002, New York State Information Security Policy (<http://www.dhSES.ny.gov/laws-policies/>); New York State Identity Trust Model <http://www.cio.ny.gov/policy/NYS-p10-006.pdf>; National Institute of Standards and Technology SP 800-63 Electronic Authentication Guidance and HIPAA privacy and securities rules and regulations.

 Department of Health | © 2015 State of New York DOH. All Rights Reserved. [Privacy Policy](#)

For PTAR Help desk support please call 1-800-343-9000.

Enter Username



New York State Department of Health Public Transportation Automated Reimbursement System

Username: Password:


[Forgot Password?](#)

I have read and agree to the conditions below

Please Note: (i) Users are accessing a New York State government information system; (ii) System usage may be monitored, recorded, and subject to audit; (iii) Unauthorized use of the system is prohibited and subject to criminal and civil penalties; and (iv) Use of the system indicates consent to monitoring and recording.


(v) Prevent unauthorized access and safeguard the confidentiality of person/consumer data in compliance with State and Federal law, including the Health Insurance Portability and Accountability Act (HIPAA), the New York State Personal Privacy Protection Law, and the data breach provisions of the New York State Technology Law.

(vi) The system application, associated network architecture, shared services and systems shall, at a minimum, be compliant with New York State Office of Cyber Security Policy P03-002, New York State Information Security Policy (<http://www.dhSES.ny.gov/laws-policies/>); New York State Identity Trust Model <http://www.cio.ny.gov/policy/NYS-p10-006.pdf>/ National Institute of Standards and Technology SP 800-63 Electronic Authentication Guidance and HIPAA privacy and securities rules and regulations.

 Department of Health © 2015 State of New York DOH. All Rights Reserved. [Privacy Policy](#)

For PTAR Help desk support please call 1-800-343-9000.

Enter Password




New York State Department of Health Public Transportation Automated Reimbursement System

Username: Password:

[Forgot Password?](#)

I have read and agree to the conditions below

Please Note: (i) Users are accessing a New York State government information system; (ii) System usage may be monitored, recorded, and subject to audit; (iii) Unauthorized use of the system is prohibited and subject to criminal and civil penalties; and (iv) Use of the system indicates consent to monitoring and recording.
(v) Prevent unauthorized access and safeguard the confidentiality of person/consumer data in compliance with State and Federal law, including the Health Insurance Portability and Accountability Act (HIPAA), the New York State Personal Privacy Protection Law, and the data breach provisions of the New York State Technology Law.
(vi) The system application, associated network architecture, shared services and systems shall, at a minimum, be compliant with New York State Office of Cyber Security Policy P03-002, New York State Information Security Policy (<http://www.dhSES.ny.gov/laws-policies/>); New York State Identity Trust Model <http://www.cio.ny.gov/policy/NYS-p10-006.pdf>/ National Institute of Standards and Technology SP 800-63 Electronic Authentication Guidance and HIPAA privacy and securities rules and regulations.

 Department of Health © 2015 State of New York DOH. All Rights Reserved. [Privacy Policy](#)

For PTAR Help desk support please call 1-800-343-9000.

Agree To Usage Conditions

PTAR
New York State Department of Health

New York State Department of Health Public Transportation Automated Reimbursement System

Username: Password:

[Forgot Password?](#)

I have read and agree to the conditions below

Please Note: (i) Users are accessing a New York State government information system; (ii) System usage may be monitored, recorded, and subject to audit; (iii) Unauthorized use of the system is prohibited and subject to criminal and civil penalties; and (iv) Use of the system indicates consent to monitoring and recording.

(v) Prevent unauthorized access and safeguard the confidentiality of person/consumer data in compliance with State and Federal law, including the Health Insurance Portability and Accountability Act (HIPAA), the New York State Personal Privacy Protection Law, and the data breach provisions of the New York State Technology Law.

(vi) The system application, associated network architecture, shared services and systems shall, at a minimum, be compliant with New York State Office of Cyber Security Policy P03-002, New York State Information Security Policy (<http://www.dhSES.ny.gov/laws-policies/>); New York State Identity Trust Model <http://www.cio.ny.gov/policy/NYS-p10-006.pdf>/ National Institute of Standards and Technology SP 800-63 Electronic Authentication Guidance and HIPAA privacy and securities rules and regulations.

Department of Health © 2015 State of New York DOH. All Rights Reserved. [Privacy Policy](#)

For PTAR Help desk support please call 1-800-343-9000.

MY DASHBOARD




Dashboard

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

My Dashboard



Provider: **Location:**

 Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.


Submitted Spreadsheet Files with Outstanding Errors	Draft Transactions
No records found.	No records found.

Enter Client Name First Character

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

 My Dashboard 



Provider: Location:

 Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.


Submitted Spreadsheet Files with Outstanding Errors	Draft Transactions
No records found.	No records found.

Enter Client Name Second Character

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

 My Dashboard 



Provider: Location:

 Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.


Submitted Spreadsheet Files with Outstanding Errors	Draft Transactions
No records found.	No records found.

Enter Client Name Third Displays Matches

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

 My Dashboard 

Provider: DUE SOUTH MEDICAL Location: DUE SOUTH MEDICAL 1

 NOE

Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.

GO NOEN PATIENS - [ZZ12345A]

GO NOEL PATIENS - [ZZ12366A]

Submitted No records found.


Draft Transactions No records found.

Select Client

Welcome to the New York State Department of Health - Public Transportation Automated Reimbursement System

My Dashboard

Provider: DUE SOUTH MEDICAL Location: DUE SOUTH MEDICAL 1

 NOE

Enter a **Client ID** or **Client Name** in the field to the left. For name entries only, the system will begin suggesting matching clients after the third character.

- GO NOEN PATIENS - [AA12345Z]
- GO NOEL PATIENS - [AA12346Z]

Submitted: No records found.

Draft Transactions: No records found.

Client Details

NOEL PATIENS (ZZ12366A) - Client Details



Client: NOEL PATIENS (ZZ12366A)
Address: 2112 MMTP WAY
YAWTOWN , NY 12345
Gender: Male
Date of Birth: 05/17/1970
Suspend Payment: NO

Pending / Held Transactions

[Release All](#)

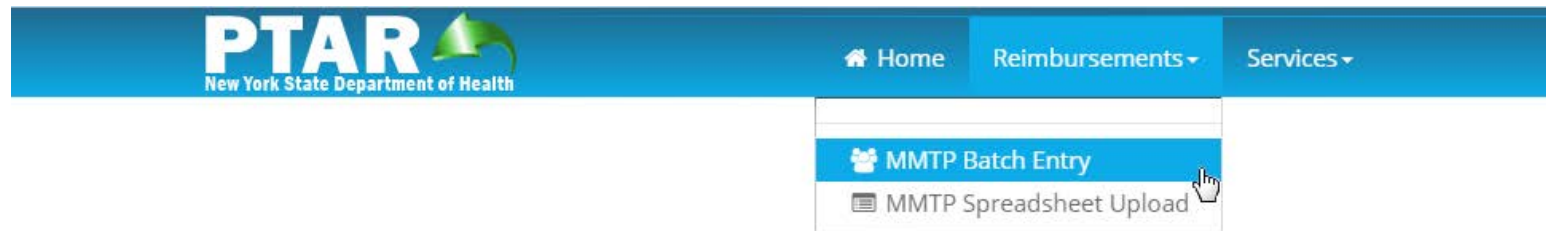
Date	Amount	Status	FCN
02/12/2015	\$ 5.50	Held	201411042010001
02/02/2015	\$ 5.50	Pending	201411042010002

Payment History


No records found.

RA	Date	Payment #	Payment Status	Amount	Payment Action	Adr. Type	Notes
----	------	-----------	----------------	--------	----------------	-----------	-------

MMTP BATCH ENTRY



Submit MMTP Transactions For Offline Processing

 **MMTP Batch Entry** ?

Enter MMTP transactions for offline processing

Client ID: Location:



Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Enter Client ID

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: **Location:**



Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Select Location

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10



Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

◀ ▶

Display List

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Select Due South Medical Metro

MMTP Batch Entry ?

Enter MMTP transactions for offline processing

Client ID: Location:

December 2014

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

January 2015

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

February 2015

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

March 2015



Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Location Dropdown:

- DUE SOUTH MEDICAL 1
- DUE SOUTH MEDICAL 1
- DUE SOUTH MEDICAL 2
- DUE SOUTH MEDICAL 3
- DUE SOUTH MEDICAL METRO**
- DUE SOUTH MEDICAL URGENT

Select Date or Dates

Default is Current Date

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:

December 2014

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

January 2015

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7



February 2015

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

March 2015

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Add Another Date

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:



Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Move to January 14, 2015

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:

December 2014

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

January 2015

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7



February 2015

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

March 2015

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Click on Day

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10


Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

◀ ▶

January 14, 2015 Added

 **MMTP Batch Entry** ?

Enter MMTP transactions for offline processing

Client ID: Location:



Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Add Another Date

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10



Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

◀ ▶

Move to January 9, 2015

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:

December 2014

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

January 2015

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7



February 2015

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

March 2015

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Click on Day

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10


Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

◀ ▶

January 9, 2015 Added

 **MMTP Batch Entry** ?

Enter MMTP transactions for offline processing

Client ID: Location:

Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7


Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

4/10/2015

MMTP Training

28

Clear Current Date By Returning to It

 **MMTP Batch Entry** ?

Enter MMTP transactions for offline processing

Client ID: Location:


Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Current Date Cleared

 **MMTP Batch Entry** ?

Enter MMTP transactions for offline processing

Client ID: **Location:**



Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Click Save To Submit Transactions

 **MMTP Batch Entry** 

Enter MMTP transactions for offline processing

Client ID: Location:

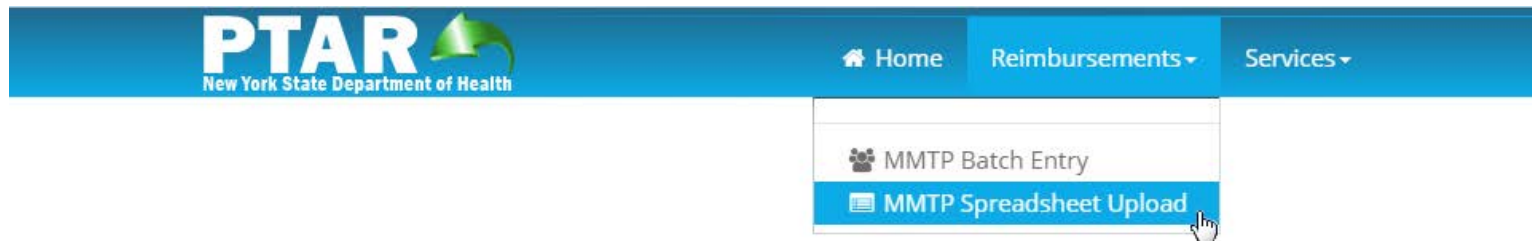
Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31	1	2	3
5	6	7	8	9	10

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Su	Mo	Tu	We	Th	Fr	Sa
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

MMTP SPREADSHEET UPLOAD



Upload Transactions In A Spreadsheet

MMTP Spreadsheet Upload

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: [Browse...](#) Browse to select a file [Upload](#)

Templates: [MMTP_Batch_Template.xls](#)

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM	
2. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM	
3. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM	GET ERRORS
4. 5 of 6 transactions failed initial validations. Submitted by TESTID1 on 03/12/2015 at 1:35PM	GET ERRORS

Use The Supplied Template

MMTP Spreadsheet Upload

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: [Browse...](#) Browse to select a file [Upload](#)

Templates: [MMTP_Batch_Template.xls](#)

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM	
2. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM	
3. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM	GET ERRORS
4. 5 of 6 transactions failed initial validations. Submitted by TESTID1 on 03/12/2015 at 1:35PM	GET ERRORS

Template Downloaded

MMTP Spreadsheet Upload ?

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: Browse... Browse to select a file Upload

Templates: MMTP_Batch_Template.xls

Submission History

- All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
- All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM
- 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM GET ERRORS

MMTP_Batch_Templa....xls Show all downloads...

Open Template in Excel

MMTP Spreadsheet Upload

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: [Browse...](#) Browse to select a file [Upload](#)

Templates: MMTP_Batch_Template.xls

Submission History

- All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
- All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM
- 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM [GET ERRORS](#)

MMTP_Batch_Templa....xls

[Show all downloads...](#)

Edit Template

	A	B	C	D	E	F	G	H	I	J	K	L
1	Client ID (Medicaid CIN)	Date of Service (MM/DD/YYYY)										
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												
25												
26												

Add Entries to Template

Save After Adding

	A	B	C	D	E	F	G	H	I	J	K	L
1	Client ID (Medicaid CIN)	Date of Service (MM/DD/YYYY)										
2	AA12346Z	11/14/2014										
3	AA12345Z	11/19/2014										
4	AA12346Z	12/03/2014										
5	AA12345Z	01/08/2015										
6	AA65432Z	02/24/2015										
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												
25												
26												

Browse to Saved Template

MMTP Spreadsheet Upload

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: [Browse...](#) Browse to select a file [Upload](#)

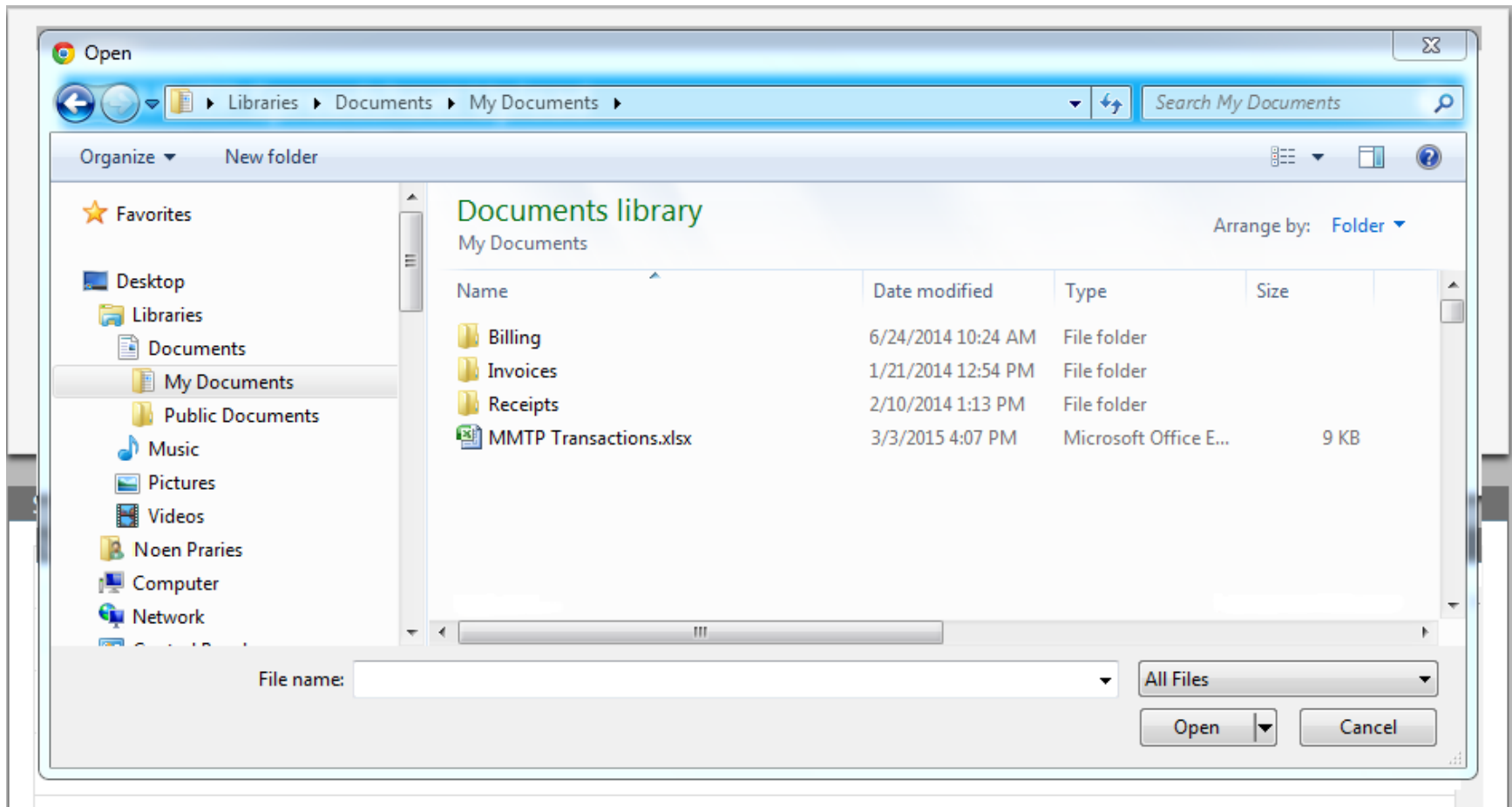
Templates: [MMTP_Batch_Template.xls](#)

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM	
2. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM	
3. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM	GET ERRORS
4. 5 of 6 transactions failed initial validations. Submitted by TESTID1 on 03/12/2015 at 1:35PM	GET ERRORS

Select Template to Upload

Click Open to Complete



Uploaded Template Added

MMTP Spreadsheet Upload ?

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: Browse... Browse to select a file Upload

Templates: MMTP_Batch_Template.xls

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/18/2015 at 7:50AM
2. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
3. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM
4. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM GET ERRORS

Examine Errors In An Uploaded Spreadsheet

MMTP Spreadsheet Upload

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: [Browse...](#) Browse to select a file [Upload](#)

Templates: MMTP_Batch_Template.xls

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/18/2015 at 7:50AM
2. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
3. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM
4. 5 of 6 transactions failed initial validations. Submitted by RVECCHIO on 03/13/2015 at 2:35PM

[GET ERRORS](#)

Error File Downloaded

MMTP Spreadsheet Upload

Upload MMTP transactions for offline processing

Location: DUE SOUTH 3

File: Browse... Browse to select a file Upload

Templates: MMTP_Batch_Template.xls

Submission History

- 1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/18/2015 at 7:50AM
- 2. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
- 3. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM

errorfile.xls Show all downloads...

Open Error File in Excel

MMTP Spreadsheet Upload

Upload MMTP transactions for offline processing


Location: DUE SOUTH 3

File: [Browse...](#) Browse to select a file [Upload](#)

Templates: [MMTP_Batch_Template.xls](#)

Submission History

1. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/18/2015 at 7:50AM
2. All 1 transactions were accepted with no errors found. Submitted by LWELCH on 03/16/2015 at 7:00PM
3. All 2 transactions were accepted with no errors found. Submitted by MTHATCHER on 03/16/2015 at 11:29AM

 errorfile.xls [Show all downloads...](#)

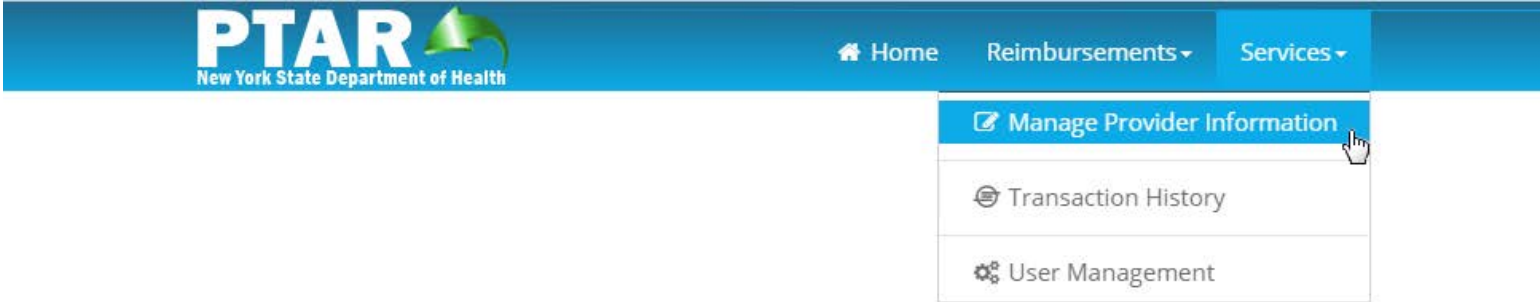
Error File Contains Only Transactions with Errors

Client ID												
	A	B	C	D	E	F	G	H	I	J	K	L
1	(Medicaid CIN)	Date of Service (MM/DD/YYYY)	Error Details									
2	99999999	02/01/2015	Client Not Found.									
3	ZZ12345A		The date of service is invalid.									
4	ZZ12346A	25/01/2014	The date of service is invalid.									
5	ZZ12355A	06/11/2014	The selected date of service is too old. Please select a recent date of service.									
6	99999999	25/01/2014	Client Not Found.,The date of service is invalid.									
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												

Fix Indicated Errors and Upload Only Corrected File

Client ID												
	A	B	C	D	E	F	G	H	I	J	K	L
1	(Medicaid CIN)	Date of Service (MM/DD/YYYY)	Error Details									
2	99999999	02/01/2015	Client Not Found.									
3	ZZ12345A		The date of service is invalid.									
4	ZZ12346A	25/01/2014	The date of service is invalid.									
5	ZZ12355A	06/11/2014	The selected date of service is too old. Please select a recent date of service.									
6	99999999	25/01/2014	Client Not Found.,The date of service is invalid.									
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												

MANAGE PROVIDER INFORMATION



Manage Providers

Details and Locations

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Name Can Be Changed

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

- [Due South Medical 1](#)
- [Due South Medical 3](#)
- [Due South Medical Metro](#)

[Save Provider](#) [Back to Dashboard](#)

Select Provider Expense

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Default is Yes

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense: ▼

Transactions Accepted: ▼

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Keep Default

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Select Transactions Accepted to Set Managed Care Plans

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

All Managed Care Plans Is Default

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

- All Managed Care Plans
- All Managed Care Plans
- No Managed Care Plans
- Some Managed Care Plans

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

- [Due South Medical 1](#)
- [Due South Medical 3](#)
- [Due South Medical Metro](#)

[Save Provider](#) [Back to Dashboard](#)

No Managed Care Plans Is Opposite

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

- All Managed Care Plans
- No Managed Care Plans**
- Some Managed Care Plans

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

- [Due South Medical 1](#)
- [Due South Medical 3](#)
- [Due South Medical Metro](#)

Select Some Managed Care Plans

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

- All Managed Care Plans
- All Managed Care Plans
- No Managed Care Plans
- Some Managed Care Plans**

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

- Due South Medical 1 [✎](#)
- Due South Medical 3 [✎](#)
- Due South Medical Metro [✎](#)

Must Select Plans Not Accepted

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Click Edit Managed Care Plan List to Edit

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Left Side are Accepted Plans

Right Side are not Accepted

Exclusion List

Managed Care Plans

AETNA BETTER HEALTH

EXCLUDE

AFFINITY HEALTH PLAN INC

EXCLUDE

AGEWELL LTC

EXCLUDE

ALPHACARE OF NEW YORK INC

EXCLUDE

AMERICHoice BY UNITED

EXCLUDE

AMERIGROUP COMMUNITY CONNECTIONS
(FORMERLY CARE PLUS)

EXCLUDE

AMERIGROUP NY LLC (FORMERLY CARE PLUS)

EXCLUDE

AMDA CARE INC

EXCLUDE

Total Managed Care Plans: 81

Exclusion(s): 0 out of 81

Total Excluded Plans: 0

OK

Cancel

Exclude Americhoice to Indicate Not Accepted

Exclusion List

Managed Care Plans	
AETNA BETTER HEALTH	<input type="checkbox"/> EXCLUDE
AFFINITY HEALTH PLAN INC	<input type="checkbox"/> EXCLUDE
AGEWELL LTC	<input type="checkbox"/> EXCLUDE
ALPHACARE OF NEW YORK INC	<input type="checkbox"/> EXCLUDE
AMERICHoice BY UNITED	<input type="checkbox"/> EXCLUDE
AMERIGROUP COMMUNITY CONNECTIONS (FORMERLY CARE PLUS)	<input type="checkbox"/> EXCLUDE
AMERIGROUP NY LLC (FORMERLY CARE PLUS)	<input type="checkbox"/> EXCLUDE
AMDA CARE INC	<input type="checkbox"/> EXCLUDE

Total Managed Care Plans: 81

Exclusion(s): 0 out of 81

Total Excluded Plans: 0

Americhoice Moved to Exclusion List/Counts Updated

Exclusion List

Managed Care Plans

AETNA BETTER HEALTH	EXCLUDE
AFFINITY HEALTH PLAN INC	EXCLUDE
AGEWELL LTC	EXCLUDE
ALPHACARE OF NEW YORK INC	EXCLUDE
AMERIGROUP COMMUNITY CONNECTIONS (FORMERLY CARE PLUS)	EXCLUDE
AMERIGROUP NY LLC (FORMERLY CARE PLUS)	EXCLUDE
AMIDA CARE INC	EXCLUDE
BLUE CHOICE/BLUE CHOICE OPTIO	EXCLUDE

Total Managed Care Plans: 80

Exclusion(s): 1 out of 81

AMERICHoice BY UNITED	INCLUDE
-----------------------	---------

Total Excluded Plans: 1

OK Cancel

Move Excluded Plan to Accepted with Include

Exclusion List

Managed Care Plans

AETNA BETTER HEALTH	EXCLUDE
AFFINITY HEALTH PLAN INC	EXCLUDE
AGEWELL LTC	EXCLUDE
ALPHACARE OF NEW YORK INC	EXCLUDE
AMERIGROUP COMMUNITY CONNECTIONS (FORMERLY CARE PLUS)	EXCLUDE
AMERIGROUP NY LLC (FORMERLY CARE PLUS)	EXCLUDE
AMIDA CARE INC	EXCLUDE
BLUE CHOICE/BLUE CHOICE OPTIO	EXCLUDE

Total Managed Care Plans: 80

Exclusion(s): 1 out of 81

AMERICHoice BY UNITED

INCLUDE

Total Excluded Plans: 1

OK

Cancel

Plan Accepted, But...

Exclusion List

Managed Care Plans	
AETNA BETTER HEALTH	EXCLUDE
AFFINITY HEALTH PLAN INC	EXCLUDE
AGEWELL LTC	EXCLUDE
ALPHACARE OF NEW YORK INC	EXCLUDE
AMERIGROUP COMMUNITY CONNECTIONS (FORMERLY CARE PLUS)	EXCLUDE
AMERIGROUP NY LLC (FORMERLY CARE PLUS)	EXCLUDE
AMIDA CARE INC	EXCLUDE
BLUE CHOICE/BLUE CHOICE OPTIO	EXCLUDE

Total Managed Care Plans: 81

Exclusion(s): 0 out of 81

Total Excluded Plans: 0

OK **Cancel**

Shown at Bottom Of Accepted List Until OK is Clicked

Exclusion List

Managed Care Plans	
VNS CHOICE-MLTC PLUS	EXCLUDE
VNSNY CHOICE SELECT	EXCLUDE
WELLCARE ADVOCATE	EXCLUDE
WELLCARE COMPLETE	EXCLUDE
WELLCARE LIBERTY	EXCLUDE
WELLCARE NMD/FHP/CHP	EXCLUDE
AMERICHoice BY UNITED	EXCLUDE

Total Managed Care Plans: 81

Exclusion(s): 0 out of 81

Total Excluded Plans: 0

OK **Cancel**

Provider Locations Default to Active Locations

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Clear Display Active Locations to See All Locations

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) [Display Active Locations](#)

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Due South Medical 2 is Not Active

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:
[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 2	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Set Display Active Locations to See Only Active

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:
[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) [Display Active Locations](#)

Due South Medical 1	✎
Due South Medical 2	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Due South Medical 2 No Longer Shown

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Add a New Location For Due South Medical Urgent

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎

[Save Provider](#) [Back to Dashboard](#)

Default Location Name is Provider Name

DUE SOUTH MEDICAL

Location:

Address 1:

Address 2:

City: State:

Zip: Zip Ext:

Phone: Ext:

Is Active: Attention:

As Location Name is Entered Title of Popup Matches

The screenshot displays a web application interface for entering location information. A modal window is open, titled "DUE SOUTH MEDICAL". The form contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu set to "New York".
- Zip:** Text input field containing "_____".
- Zip Ext:** Text input field containing "_____".
- Phone:** Text input field with a format of "() _ - _".
- Ext:** Text input field.
- Attention:** Text input field.
- Is Active:** Checkmark is checked.

At the bottom of the modal, there are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, there are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL U

The image shows a screenshot of a web application interface. A modal window is open, titled "DUE SOUTH MEDICAL U". The form contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL U".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu showing "New York".
- Zip:** Text input field with a placeholder "___".
- Zip Ext:** Text input field with a placeholder "___".
- Phone:** Text input field with a placeholder "() ___-___".
- Ext:** Text input field.
- Is Active:** A checked checkbox.
- Attention:** Text input field.

At the bottom of the modal, there are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, there are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL UR

The image shows a screenshot of a web application interface. At the top, there is a blue header bar with the text "DUE SOUTH MEDICAL UR" and a small icon of a building. Below the header, there is a form with several input fields and a dropdown menu. The form is titled "DUE SOUTH MEDICAL UR" and contains the following fields:

- Location:** A text input field containing "DUE SOUTH MEDICAL UR".
- Address 1:** A text input field containing "Address 1".
- Address 2:** A text input field containing "Address 2".
- City:** A text input field containing "City".
- State:** A dropdown menu with "New York" selected.
- Zip:** A text input field containing "___".
- Zip Ext:** A text input field containing "___".
- Phone:** A text input field containing "() ___-___".
- Ext:** A text input field.
- Is Active:** A checkbox that is checked.
- Attention:** A text input field.

At the bottom right of the form, there are two buttons: "OK" (green) and "Cancel" (grey). Below the form, there are two more buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL URG

The image shows a screenshot of a web application interface. A modal window is open, titled "DUE SOUTH MEDICAL URG". The modal contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL URG".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu showing "New York".
- Zip:** Text input field with a placeholder "___".
- Zip Ext:** Text input field with a placeholder "___".
- Phone:** Text input field with a placeholder "() ___-___".
- Ext:** Text input field.
- Is Active:** A checked checkbox.
- Attention:** Text input field.

At the bottom right of the modal are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL URGE

The image shows a screenshot of a web application interface. At the top, there is a blue header bar with the text "DUE SOUTH MEDICAL URGE" and a small icon of a building. Below the header, there is a form with several input fields and a dropdown menu. The form is titled "DUE SOUTH MEDICAL URGE" and contains the following fields:

- Location:** A text input field containing "DUE SOUTH MEDICAL URGE".
- Address 1:** A text input field containing "Address 1".
- Address 2:** A text input field containing "Address 2".
- City:** A text input field containing "City".
- State:** A dropdown menu with "New York" selected.
- Zip:** A text input field with a placeholder "___".
- Zip Ext:** A text input field with a placeholder "___".
- Phone:** A text input field with a placeholder "() ___-___".
- Ext:** A text input field.
- Is Active:** A checkbox that is checked.
- Attention:** A text input field.

At the bottom right of the form, there are two buttons: "OK" (green) and "Cancel" (grey). Below the form, there are two more buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL URGEN

The image shows a screenshot of a web application interface. A modal window is open, titled "DUE SOUTH MEDICAL URGEN". The modal contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL URGEN".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu showing "New York".
- Zip:** Text input field with a placeholder "___".
- Zip Ext:** Text input field with a placeholder "___".
- Phone:** Text input field with a placeholder "() ___-___".
- Ext:** Text input field.
- Is Active:** A checked checkbox.
- Attention:** Text input field.

At the bottom right of the modal are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

DUE SOUTH MEDICAL URGENT

The image shows a screenshot of a web application interface. A modal window is open, titled "DUE SOUTH MEDICAL URGENT". The modal contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL URGENT".
- Address 1:** Text input field containing "Address 1".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field containing "City".
- State:** Dropdown menu showing "New York".
- Zip:** Text input field containing "___".
- Zip Ext:** Text input field containing "___".
- Phone:** Text input field containing "() ___-___".
- Ext:** Text input field.
- Is Active:** A checked checkbox.
- Attention:** Text input field.

At the bottom right of the modal are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

Enter Address 1

Address 2 is Not Required

The screenshot shows a web application interface with a modal form titled "DUE SOUTH MEDICAL URGENT". The form contains the following fields and controls:

- Location:** Text input field containing "DUE SOUTH MEDICAL URGENT".
- Address 1:** Text input field containing "2112 La Strangiato Way".
- Address 2:** Text input field containing "Address 2".
- City:** Text input field.
- State:** Dropdown menu with "New York" selected.
- Zip:** Text input field.
- Zip Ext:** Text input field.
- Phone:** Text input field with a mask "() - -".
- Ext:** Text input field.
- Is Active:** Checkmark .
- Attention:** Text input field.

At the bottom of the modal, there are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, there are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

Enter City

DUE SOUTH MEDICAL URGENT

Location:

Address 1:

Address 2:

City: **State:**

Zip: **Zip Ext:**

Phone: **Ext:**

Is Active: **Attention:**

State Defaults to NY

The screenshot shows a web application interface with a modal form titled "DUE SOUTH MEDICAL URGENT". The form contains the following fields and values:

- Location:** DUE SOUTH MEDICAL URGENT
- Address 1:** 2112 La Strangiato Way
- Address 2:** Address 2
- City:** Yawtown
- State:** New York (dropdown menu)
- Zip:** (empty)
- Zip Ext:** (empty)
- Phone:** () - (empty)
- Ext:** (empty)
- Is Active:**
- Attention:** (empty)

At the bottom of the modal, there are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, there are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

Enter Zip Code

Zip Ext (+4) is Not Required

DUE SOUTH MEDICAL URGENT

Location: DUE SOUTH MEDICAL URGENT

Address 1: 2112 La Strangiato Way

Address 2: Address 2

City: Yawtown State: New York

Zip: 12345 Zip Ext: _____

Phone: () - - Ext: _____

Is Active: Attention: _____

OK Cancel

Save Provider Back to Dashboard

Enter Phone Number

Phone Extension is Not Required

DUE SOUTH MEDICAL URGENT

Location: DUE SOUTH MEDICAL URGENT

Address 1: 2112 La Strangiato Way

Address 2: Address 2

City: Yawtown State: New York

Zip: 12345 Zip Ext: _____

Phone: (518) 867-5309 Ext: _____

Attention: _____

Is Active:

OK Cancel

Save Provider Back to Dashboard

Enter Phone Number

Phone Extension is Not Required

DUE SOUTH MEDICAL URGENT

Location: DUE SOUTH MEDICAL URGENT

Address 1: 2112 La Strangiato Way

Address 2: Address 2

City: Yawtown State: New York

Zip: 12345 Zip Ext: _____

Phone: (518) 867-5309 Ext: _____

Attention: _____

Is Active:

OK Cancel

Save Provider Back to Dashboard

Enter Contact Person

The screenshot shows a web application interface with a modal form titled "DUE SOUTH MEDICAL URGENT". The form contains the following fields and values:

- Location:** DUE SOUTH MEDICAL URGENT
- Address 1:** 2112 La Strangiato Way
- Address 2:** Address 2
- City:** Yawtown
- State:** New York (dropdown menu)
- Zip:** 12345
- Zip Ext:** _____
- Phone:** (518) 867-5309
- Ext:** _____
- Is Active:**
- Attention:** Benton Fraser

At the bottom of the modal, there are two buttons: "OK" (green) and "Cancel" (grey). Below the modal, on the main page, there are two buttons: "Save Provider" (green) and "Back to Dashboard" (grey).

Click OK to Add Location

DUE SOUTH MEDICAL URGENT

Location: DUE SOUTH MEDICAL URGENT

Address 1: 2112 La Strangiato Way

Address 2: Address 2

City: Yawtown State: New York

Zip: 12345 Zip Ext: _____

Phone: (518) 867-5309 Ext: _____

Is Active: Attention: Benton Fraser

OK Cancel

Save Provider Back to Dashboard

Due South Medical Urgent Added to Locations List

Provider Details ?

Below you will find the details for the current provider.

Provider ID:

Provider Name:

Provider Expense:

Transactions Accepted:

[Edit Managed Care Plan List](#)

Provider Locations ?

Add a new location or click current locations to edit.

[+ Add New Location](#) Display Active Locations

Due South Medical 1	✎
Due South Medical 3	✎
Due South Medical Metro	✎
Due South Medical Urgent	✎

[Save Provider](#) [Back to Dashboard](#)

TRANSACTION HISTORY

The screenshot shows the PTAR (New York State Department of Health) web application interface. The top navigation bar is blue and contains the PTAR logo on the left and three menu items: 'Home', 'Reimbursements', and 'Services'. The 'Services' menu is expanded, showing a dropdown list with three options: 'Manage Provider Information', 'Transaction History', and 'User Management'. The 'Transaction History' option is highlighted in blue, and a mouse cursor is pointing at it.

PTAR
New York State Department of Health

Home Reimbursements Services



- Manage Provider Information
- Transaction History**
- User Management



Transaction History is a Search Function

Transaction History ?

Do a free-form search of transactions to view and export

Provider:

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

Status: Paid By:

Client ID:

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Use Any Combination of Fields or No Fields at All



Transaction History

Do a free-form search of transactions to view and export

Provider:

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

Status:  Paid By: 

Client ID:

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Select a Provider

Transaction History ?

Do a free-form search of transactions to view and export

Provider:

Date of Service Start:

Creation Date Start:  **End:**  **Range:**

Status: **Paid By:**

Client ID:

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Scroll to Due South Medical

Transaction History ?

Do a free-form search of transactions to view and export

Provider:

Date of Service Start:
DUE SOUTH MEDICAL
BUNKER RIVER CENTER

Creation Date Start:  **End:**  **Range:**

Status: **Paid By:**

Client ID:

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Due South Medical Selected Search for Its Transactions

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start:  End:  Range: ▼

Creation Date Start:  End:  Range: ▼

Status: ▼ Paid By: ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Specify the Date Of Service Range During Which Transactions Occurred

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

Status: Paid By:

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Dates May Be Directly Entered Using the Calendars

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

Status: Paid By:

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Can Be Done For Both Fields

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

Status: By:

Client ID:

March 2015						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
23	24	25	26	27	28	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	01	02	03	04	05

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Or Use One of the Five Preset Ranges

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start:  **End:**  **Range:** ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

The Presets Are Relative to Current Date---March 23,2015

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: End: Range:

Creation Date Start: End: Range:

- Month to date
- Last 1 month
- Last 12 months
- Last year
- Year to date

Status: Paid By:

Client ID: AA00000A

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Month to Date



Start of Current Month to Now

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start:  End:  Range:

Creation Date Start:  End:  Range:

- Month to date
- Last 1 month
- Last 12 months
- Last year
- Year to date

Status: Paid By:

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



03/01/2015 to 03/23/2015

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 03/01/2015  **End:** 03/23/2015  **Range:** Month to d ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Select Next Preset

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 03/01/2015  **End:** 03/23/2015  **Range:** Month to d ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Last 1 Month Same Day in Previous Month

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 03/01/2015 End: 03/23/2015 Range: Month to d

Creation Date Start: End: Range: Last 1 month

Status: Paid By:

Client ID: AA00000A

Search Reset

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



02/23/2015 to 03/23/2015

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 02/23/2015  **End:** 03/23/2015  **Range:** Last 1 month ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Select Next Preset

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 02/23/2015  **End:** 03/23/2015  **Range:** Last 1 month ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Last 12 Months Same Day One Year Ago

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 02/23/2015 End: 03/23/2015 Range: Last 1 month

Creation Date Start: End: Range: Last 12 months

Status: Paid By:

Client ID: AA00000A

Search Reset

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



03/23/2014 to 03/23/2015

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 03/23/2014  **End:** 03/23/2015  **Range:** Last 12 mo ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions




Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------




Select Next Preset

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 03/23/2014  **End:** 03/23/2015  **Range:** Last 12 mo 

Creation Date Start:  **End:**  **Range:** 

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Last Year

All of Previous Calendar Year

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 03/23/2014 End: 03/23/2015 Range: Last 12 months

Creation Date Start: End: Range: Last 12 months

Status: Paid By: Last year

Client ID: AA00000A

Search Reset

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



01/01/2014 to 12/31/2014

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 01/01/2014  **End:** 12/31/2014  **Range:** Last year ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Select Next Preset

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 01/01/2014  **End:** 12/31/2014  **Range:** Last year ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Year To Date

Start of Current Year to Now

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 01/01/2014 End: 12/31/2014 Range: Last year

Creation Date Start: End: Range: Month to date
Last 1 month
Last 12 months
Last year
Year to date

Status: Paid By:

Client ID: AA00000A

Search Reset

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



01/01/2015 to 03/23/2015

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 01/01/2015  **End:** 03/23/2015  **Range:** Year to date ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Show Status of Transaction

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 01/01/2015  **End:** 03/23/2015  **Range:** Year to date ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:** ▼

Client ID: AA00000A

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Four Statuses

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 01/01/2015 End: 03/23/2015 Range: Year to date

Creation Date Start: End: Range:

Status:
 Client ID: Complete
 Draft
 Pending Batch
 Pending Payment

Paid By:

Search Reset

Transactions



Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------



Show Paid By

Transaction History ?

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL ▼

Date of Service Start: 01/01/2015  **End:** 03/23/2015  **Range:** Year to date ▼

Creation Date Start:  **End:**  **Range:** ▼

Status: ▼ **Paid By:**

Client ID: AA00000A

Search **Reset**

Transactions

Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate
--------	-----------------	--------	---------------	--------------	-------	------	---------	-----------

Five Payers

Transaction History

Do a free-form search of transactions to view and export

Provider: DUE SOUTH MEDICAL

Date of Service Start: 01/01/2015 **End:** 03/23/2015 **Range:** Year to date

Creation Date Start: **End:** **Range:**

Status: **Paid By:**

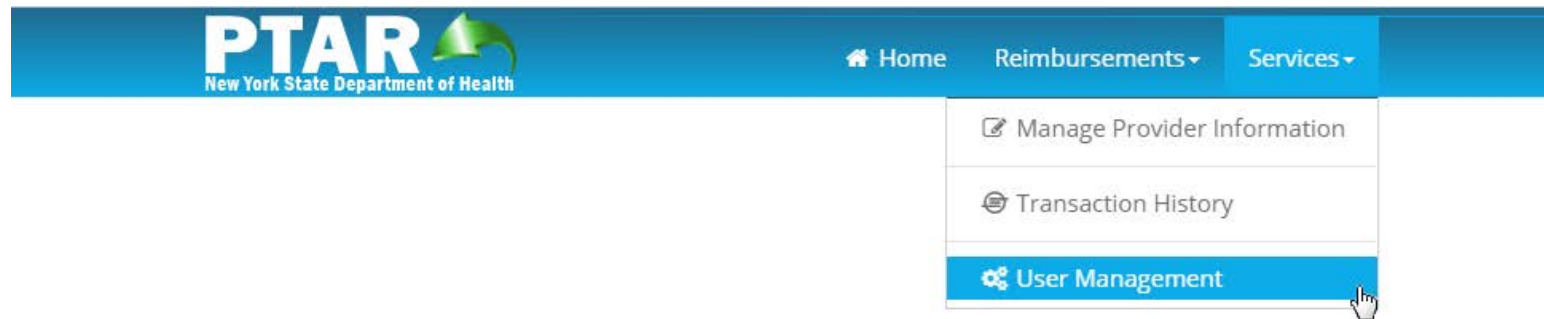
Client ID: AA00000A

Managed Care Plan
Medicaid
Medicaid for Managed Care
None
Provider

Search **Reset**

Transactions								
Client	Date of Service	Status	Creation Date	Total Amount	Payer	Paid	Deleted	Duplicate

USER MANAGEMENT



User Management

Create and Edit Users

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

First Name Last Name

Create Username Select User Role ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎

Create New User

Enter First Name

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck Last Name

Create Username Select User Role ▼

→ Current list of active users by provider:

bfraser	<input type="checkbox"/>
rvecchio	<input type="checkbox"/>
lwelch	<input type="checkbox"/>
mthatcher	<input type="checkbox"/>
skowalski	<input type="checkbox"/>
ebesbriss	<input type="checkbox"/>

Enter Last Name

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck Frobisher

Create Username Select User Role ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎

Enter Username

Format is determined by sites

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck Frobisher

bfrobisher Select User Role ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎

Select User Role

The screenshot shows a web interface for 'User Management'. At the top, there is a blue header with a gear icon and the text 'User Management', and a question mark icon on the right. Below the header, there is a 'Provider:' label and a dropdown menu showing 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section is titled 'New user submission form:' and contains four input fields: 'Buck', 'Frobisher', 'bfrobisher', and 'Select User Role'. A mouse cursor is pointing at the 'Select User Role' field. Below these fields is a green 'Add User' button. The right section is titled 'Current list of active users by provider:' and contains a list of six users: 'bfraser', 'rvecchio', 'lwelch', 'mthatcher', 'skowalski', and 'ebesbriss'. Each user name has a blue edit icon to its right.

User or Supervisor

The screenshot displays a 'User Management' interface. At the top, there is a blue header with a gear icon, the text 'User Management', and a question mark icon. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is divided into two main sections. The left section, titled 'New user submission form:', contains two input fields: 'Buck' and 'Frobisher'. Below these is a third input field containing 'bfrobisher' and a green 'Add User' button. A dropdown menu is open over the 'Frobisher' field, showing 'Select User Role' (highlighted in blue), 'User', and 'Supervisor'. The right section, titled 'Current list of active users by provider:', shows a list of users with edit icons: bfraser, rvecchio, lwelch, mthatcher, skowalski, and ebesbriss.

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck Frobisher

bfrobisher

Add User

Select User Role (highlighted)
User
Supervisor

→ Current list of active users by provider:

- bfraser [edit]
- rvecchio [edit]
- lwelch [edit]
- mthatcher [edit]
- skowalski [edit]
- ebesbriss [edit]

Select Supervisor Role

The screenshot displays a web interface for 'User Management'. At the top, there is a blue header with a gear icon and the text 'User Management', and a question mark icon on the right. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains two input fields: 'Buck' and 'bfrobisher', and a green 'Add User' button. The right section, titled 'Current list of active users by provider:', shows a list of users with edit icons. A dropdown menu is open over the 'bfrobisher' field, showing the options 'Select User Role', 'Select User Role User', and 'Supervisor', with 'Supervisor' selected and highlighted in blue. A mouse cursor is pointing at the 'Supervisor' option.

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck

bfrobisher

Add User

Frobisher

Select User Role ▼

Select User Role User

Supervisor

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎

All Fields Entered

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck	Frobisher
bfrobisher	Supervisor ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎

Click Add User to Create

The screenshot displays a 'User Management' interface. At the top, there is a blue header with a gear icon and the text 'User Management', and a question mark icon on the right. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains four input fields: 'Buck', 'Frobisher', 'bfrobisher', and 'Supervisor'. A green 'Add User' button is positioned below these fields, with a mouse cursor pointing at it. The right section, titled 'Current list of active users by provider:', shows a list of six users: bfraser, rvecchio, lwelch, mthatcher, skowalski, and ebesbriss. Each user name is followed by a blue edit icon.

User Added to Active Users

✓ **Success**
The User was saved successfully.

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

Buck	Frobisher
bfrobisher	Supervisor ▼

Add User

→ Current list of active users by provider:

bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎
bfrobisher	✎

System Assigns Temporary Password

The screenshot displays a 'User Management' interface. At the top, there is a blue header with a gear icon and the text 'User Management', and a question mark icon on the right. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains input fields for 'First Name', 'Last Name', 'Create Username', and 'Select User Role' (a dropdown menu). Below these fields is a green 'Add User' button. A warning message with a triangle icon states: 'Please make note: **User:** bfrobisher **Password:** 12aB34De'. The right section, titled 'Current list of active users by provider:', shows a list of users with edit icons (pencil icons) next to each name. The users listed are bfraser, rvecchio, lwelch, mthatcher, skowalski, ebesbriss, and bfrobisher.

New user submission form:	
First Name	Last Name
Create Username	Select User Role
Add User	
⚠ Please make note: User: bfrobisher Password: 12aB34De	

Current list of active users by provider:	
bfraser	✎
rvecchio	✎
lwelch	✎
mthatcher	✎
skowalski	✎
ebesbriss	✎
bfrobisher	✎

Edit A User

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

First Name Last Name

Create Username Select User Role ▼

→ Current list of active users by provider:

bfraser	<input type="checkbox"/>
rvecchio	<input type="checkbox"/>
lwelch	<input type="checkbox"/>
mthatcher	<input type="checkbox"/>
skowalski	<input type="checkbox"/>
ebesbriss	<input type="checkbox"/>
bfrobisher	<input type="checkbox"/>

Select by Name

User Management ?

Provider: DUE SOUTH MEDICAL ▼

→ New user submission form:

First Name Last Name

Create Username Select User Role

→ Current list of active users by provider:

bfraser	<input type="checkbox"/>
rvecchio	<input type="checkbox"/>
lwelch	<input type="checkbox"/>
mthatcher	<input type="checkbox"/>
skowalski	<input type="checkbox"/>
ebesbriss	<input type="checkbox"/>
bfrobisher	<input type="checkbox"/>

Select By Edit Icon

The screenshot displays a 'User Management' interface. At the top, there is a blue header with a gear icon and the text 'User Management', and a question mark icon in the top right corner. Below the header, a 'Provider:' dropdown menu is set to 'DUE SOUTH MEDICAL'. The interface is split into two main sections. The left section, titled 'New user submission form:', contains input fields for 'First Name', 'Last Name', 'Create Username', and 'Select User Role' (a dropdown menu), along with a green 'Add User' button. The right section, titled 'Current list of active users by provider:', shows a list of users with their names and edit icons (pencil icons) to the right of each name. A mouse cursor is pointing at the edit icon for the user 'lwelch'.

New user submission form:	
First Name	Last Name
Create Username	Select User Role
Add User	

Current list of active users by provider:	
bfraser	
rvecchio	
lwelch	
mthatcher	
skowalski	
ebesbriss	
bfrobisher	

User Details

Change All But Username

The screenshot displays a 'User Management' interface. A modal window titled 'User Details' is open, showing the following information:

- Username:** lwelch
- User Role:** User
- Provider 1:** DUE SOUTH MEDICAL
- Provider 2:** N/A
- Provider 3:** N/A

To the right of the form is an open padlock icon with the text 'Click to lock'. At the bottom of the modal are 'Save' and 'Cancel' buttons. The background interface includes a 'New user submission form' with fields for 'First Name', 'Create Username', and an 'Add User' button.

Lock Detail Controls Whether User Can Access

The screenshot displays a 'User Management' interface with a 'User Details' modal window. The modal contains the following fields:

- Username: lwelch
- User Role: User
- Provider 1: DUE SOUTH MEDICAL
- Provider 2: N/A
- Provider 3: N/A

To the right of these fields is a blue padlock icon with the text 'Click to lock' below it. A mouse cursor is pointing at the text. At the bottom of the modal are 'Save' and 'Cancel' buttons.

The background interface includes a 'Provider:' dropdown set to 'DUE SOUTH M...', a 'New user submission form:' button, and input fields for 'First Name' and 'Create Username'. A green 'Add User' button is also visible.

Click to Lock User Cannot Access System

The screenshot displays a 'User Management' interface. A modal window titled 'User Details' is open, showing the following information:

- Username: lwelch
- User Role: User
- Provider 1: DUE SOUTH MEDICAL
- Provider 2: N/A
- Provider 3: N/A

To the right of the modal, there is a blue padlock icon and the text 'Click to Unlock' with a hand cursor pointing to it, indicating that the user is locked. At the bottom of the modal, there are 'Save' and 'Cancel' buttons.

The background interface includes a 'User Management' header, a 'Provider' dropdown menu, a 'New user submission form:' button, and a list of users with edit icons.