How to Add/Delete Provider IDs

1. Press the RED key (terminal should display EMEDNY DAY, DATE and TIME).
2. Press the PROVIDER key (terminal should display ENTER PASSWORD).
3. Type 1 for Prov and press the Green key.
4. Type in 1 2 3 4 5 6 and press the GREEN key (terminal should display PROVIDER SETUP).
5. Type in the 2 digit provider location (terminal can hold 1-20 providers).
6. Press the GREEN key after the provider location has been typed in.

If Adding a Provider, go to 6a:

If Deleting a Provider, go to 6b:

6a. Type in the new Provider number to be added to the device. Continue to 7.

6b. Press the BACKSPACE (yellow) key over the existing Provider ID. Continue to 7.

7. Press the GREEN key and then press the RED key you will now be back at the eMedNY main menu.

If device does not respond, press the RED key and repeat process again.