

SRI open at Quarter close: # and %

Discuss the number and percent of SRIs that were not closed by the end of the quarter

Discuss the reason why the incidents remain open and the percentages associated to particular agencies

Discuss attempts to obtain information to close out the reports

Number of complaints converted to SRIs and the outcome of the investigations:

Trend Analysis:

Analysis discussion of the trends or issues:

Describe the content and quality of investigations and reports

Discuss the quality and accuracy of data received from providers

Compare number and type of incidents to previous years and/or reporting period and note increases or decreases

Discuss 24 hour reporting practices, follow-up reports and final investigations: timeliness, quality

Discuss notification practices: participant, guardians and others

Discuss investigations reviewed by the RRDC or completed by the RRDC and summarize findings

Discuss reviews of Incident Review Committee meetings and summarize findings

Discuss adherence to timelines for reporting

RRDC corrective Actions:

Based on the data indicated by the trends the RRDC has:

Attended team meetings (particular participant issues/attempts to avoid reoccurrence)

Provided specific training to improve reporting

Implemented improved tracking and review procedures

Describe oversight activities of providers in order to improve reporting or to identify operational flaws

Describe follow-up activity or corrective actions taken with problematic providers

Discuss provider Incident Review Committees

Discuss the role of SCs related to incidents

Discuss Best Practices implemented