New York State Medicaid
MEVS ePACES Quick Reference Guide

To set up your ePACES account, call eMedNY Call Center at 1-800-343-9000 and provide them with your National Provider ID and an email address to get started.

- Select the appropriate provider from the drop down box in the upper right corner and select GO
- An *(asterisk) denotes a required field

Eligibility
Select Eligibility Request (Left bar)
- Enter Client ID
- Enter date of service (DOS)
    - If DOS is today's date you will also need the member's sequence number on their ID card
    - If past DOS you will only need to enter the DOS
- Select SUBMIT

Select Eligibility Response (Left bar)
- Double click on Client ID
- View information of client

Service Authorization (includes eligibility check)
Service Authorization Request
- Enter Client ID
- Enter date of service (DOS)
    - If DOS is today's date you will also need the member's sequence number on their ID card
    - If past DOS you will only need to enter the date
- Enter type of service
- Answer section 'release of information'
- Answer section 'exempt from copay'
- Number of rendered service units. (This must be a two-digit numeric entry; e.g. "01")
- Select SUBMIT

Service Authorization Response
- Double click on Client ID
- View client information
    - Check for additional payers and eligibility

For Further Information Go To: http://www.emedny.org/HIPAA/QuickRefDocs/index.html

If you have questions call: 1-800-343-9000