

Attention all Private Duty Nursing (PDN) Providers Changes in PA Process for Adding Codes to an existing PA

To ease the process for all providers, the following changes will go into effect immediately:

- If there is an existing prior approval for either S9123 (RN) or S9124 (LPN) and you need to add a correlating line for another level of provider, please send in a change request form requesting the addition of the appropriate code and the period of service.
- You must include the number of hours being requested for the new code.
- Updated physicians orders will be required to add the new code as well as an explanation as to why the additional level is needed.
- Please remember that the Department will determine if the additional code is medically appropriate and the rate that will be associated.
- For example- if a PA exists for LPN level of care and you wish to add RN(s) to the case, the Department will determine if the RN will be added at the RN rate or the RN at LPN level rate.
- Once the Department has made its determination, the Department will notify the requestor of the determination.
- If the existing PA is for independent providers, the request must also be accompanied by a listing of all providers being added to the case as well as their Medicaid ID numbers and their NPI numbers. Also, if the existing PA is for RN level and the request is to add LPN level to the PA, a letter of oversight from the ordering physician must accompany the request.
- Requests not containing all of the required information will be returned to the requestor without action as the Department will be unable to make a determination without all required documentation.

If you have any questions regarding this information, please contact the Medical Prior Approval Unit at 1-(800)-342-3005, Option 1.

Case specific questions as well as questions regarding those counties who complete their own review of PDN PAs should be forwarded to the appropriate county unit.