

## **Annual Recertification for Providers Submitting Electronic Claims**

Providers who submit electronic claims to the New York State Medicaid Program are required by the Department to submit a signed and notarized **Certification Statement** on a yearly basis. Signing the Certification Statement binds a provider to the requirements put forth in the Certification Statement.

***Providers need to read and understand the Certification Statement requirements before signing.***

The certification process links the provider's Provider Identifier to the Electronic Transmitter Identification Number (ETIN) under which electronic claims are submitted.

The Certification Statement is kept on file and may be presented by the State's Attorney General's Office when prosecuting providers for fraudulent billing practices.

While a provider is required to recertify on a yearly basis, it should be noted that the certification will remain in effect as long as the provider is participating in the New York State Medicaid Program.

If you receive a recertification notice, your time to recertify is nearing. Providers are sent two notices to recertify, each containing the date your current certification will expire.

**Failure to recertify will cause your claims to be rejected, regardless of the date of service, beginning with the decertification date in the notices.**

When you receive a recertification notice, please read the Certification Statement carefully, complete the form, including notarization, and submit it to the following address:

Computer Sciences Corporation  
Enrollment Support  
PO Box 4614  
Rensselaer, NY 12144-8614

If you have any questions, please contact the eMedNY Call Center at (800) 343-9000.

---

**For copies of the Certification Statement Instructions and the Certification Statement for Provider Billing Medicaid, [please click here.](#)**