



REVALIDATION INSTRUCTIONS FOR DOULAS WHO ENROLLED VIA THE DOULA SERVICES PILOT

(For initial revalidation as a New York State Medicaid Perinatal Doula Services Provider)

GENERAL GUIDANCE:

- Applicants are required to complete all of the the steps noted in the **Checklist of Required Forms and Information** (on following page).
- Enrollment forms can be completed electronically except for signatures, which must be in ink. Electronic signatures will not be accepted.
- All doulas who are currently enrolled via the Doula Services Pilot will remain enrolled through 2/28/2025.
- To revalidate before the 2/28/2025 expiration date, doula who enrolled through the Doula Services Pilot must meet pilot-specific revalidation requirements.
- After 2/28/2025 and initial revalidation, pilot doulas must revalidate every five years and follow updated revalidation guidelines.
- The Doula Services Provider Manual contains the following information:
 - Pilot revalidation guidelines,
 - Statewide revalidation guidelines, and
 - Core and broader doula competencies for continuing education required for revalidation.
 - https://www.emedny.org/ProviderManuals/Doula/PDFS/Doula_Policy_Guidelines.pdf

PILOT REVALIDATION APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS:

- Completion of six hours of continuing education in the core and/or broader doula competencies as defined for the statewide benefit. These continuing education hours must have been completed in the 12 months prior to revalidation.
 - Core competencies:
 - Foundations on anatomy of pregnancy and childbirth;
 - Labor support techniques and nonmedical comfort measures;
 - Common medical interventions: risks, benefits, and decision-making;
 - Prenatal and postpartum education and support;
 - Lactation support, education and infant feeding; and
 - Scope of practice;
 - Broader competencies:
 - Cultural awareness/humility and cross-cultural communication;
 - Health equity in medical field, especially reproductive health;



- Person-centered and trauma-informed care; and
 - Community-based knowledge and facilitating connection to resources;
- Possess current Adult and Infant CPR certification
 - Certification must be current, for both adults and infants, and in the applicant's name
 - Possess current liability insurance coverage
 - Policy must be current, in the applicant's name, and specify doula services.
 - Update the New York State Medicaid Fee-for-Service Doula Directory Form, if necessary.
 - The form can be found here: <https://forms.office.com/g/Qupri80Zin>
 - Maintain familiarity with the Health Insurance Portability and Accountability Act (HIPAA).
 - HIPAA is a federal law that created national standards to protect sensitive patient health information from being shared without the patient's consent or knowledge. All NYS Medicaid-enrolled providers must comply with current HIPAA requirements and standards. For more information, applicants can review HIPAA information on eMedNY.org at https://www.emedny.org/hipaa/5010/online_resources.aspx
 - Complete required forms and provide required information specified **BELOW**.

CHECKLIST OF REQUIRED FORMS AND INFORMATION

FORM REQUIREMENTS FOR PILOT DOULA REVALIDATION APPLICANTS

1. Complete and **print** the NYS Medicaid Practitioner Enrollment Form - form #436801.
 - To revalidate, applicants are required to use the *Practitioner Enrollment Form* found at <https://www.emedny.org/info/ProviderEnrollment/doula/>. (Check "Revalidation" at the top of page 2.)
2. Complete and **print** the Pilot Doula Revalidation Attestation Form.
3. **Electronically** update the New York State Medicaid Fee-for-Service Doula Directory Form, if needed.

Note: All required printed forms listed above should be mailed in one envelope to the address listed under Mailing Instructions on the eMedNY doula services website.