



Department
of Health

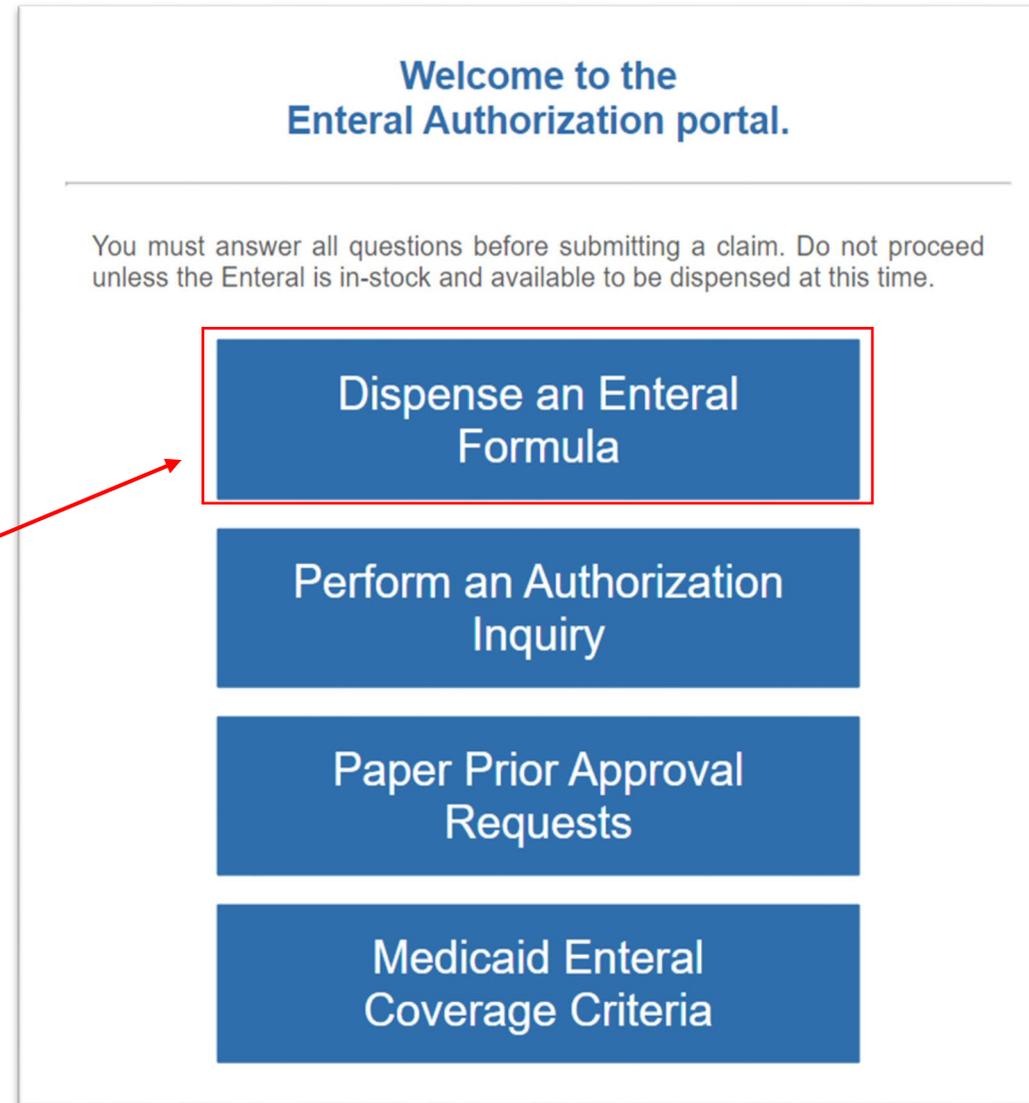
Using the New York State Medicaid Enteral Prior Authorization Portal

Dispensing an Enteral Formula

October 2023

Dispensing an Enteral Formula - Dispenser

- Click on Dispense an Enteral Formula



Dispensing an Enteral Formula - Dispenser

- Enter the Prior Authorization number
- Click Continue
- Enter the Medicaid member's client identification number
- Click Continue

Enter the Prior Authorization number written on the prescription:

Continue

Start Over

Enter Client Info

Enter the member's client identification number.

Continue

Start Over

Dispensing an Enteral Formula - Dispenser

- Enter the four-digit Enteral Code excluding the letter B
- Click Continue
- Regulation message received
- Click Continue

Enter the four-digit Enteral Code for the Enteral being dispensed (numerals only):

Continue

Start Over

Per regulation, providers are required to dispense the least costly generically equivalent formula to meet the medical need. When claiming, be prepared to supply such documentation.

Continue

Start Over

Dispensing an Enteral Formula - Dispenser

- Is the amount sufficient per written order
- Click Yes or No
- Click Continue

The member has been authorized for 30 caloric units per month, under Enteral Code B4157 with 3 refills, expiring on 3/18/2023.

Is this amount sufficient per written order?

Yes

No

Caloric Unit(s) is equal to the number of calories per can divided by 100.

Continue

Start Over

Dispensing an Enteral Formula - Dispenser

- Once the authorization has successfully been activated a message is received
- Click start over if you have another authorization to dispense

This information has been entered into our records, and you have prior authorization to dispense this request. Prior authorization does not guarantee payment. Payment is subject to patient eligibility and other Medicaid guidelines.

The dispensing provider must make sure the diagnosis code is written on the ordering provider's prescription. If not, please contact the ordering provider to obtain the information. It is the responsibility of the dispensing provider to maintain this information as part of their records.

Start Over

RECORDING AND MATERIALS

A recording of the webinar and related materials
are available at:

eMedny.org/ProviderManuals/DME/index.aspx

Contact Us: OHIPMEDPA@health.ny.gov

or 800-342-3005 (Option 1)

Live Support is available Monday – Friday 8:30am to 4:45pm